



# **Aviation in Rochester (AIR)**

## **ARTICLE I - ESTABLISHMENT**

We the students, faculty, and staff of the University of Rochester hereby establish the Aviation in Rochester (AIR) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

## **ARTICLE II - MISSION STATEMENT**

Create an outlet for students to share their knowledge, passions, and imaginations about aviation. Students will discuss their observations and questions about aviation in the Rochester community and the world.

## **ARTICLE III - MEMBERSHIP**

### **SECTION ONE - MEMBERSHIP**

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member – Students must attend 5 meetings per semester and lead at least one presentation or workshop per semester.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to compete nor travel as part of a college student organization.

## **ARTICLE IV - MEETINGS AND VOTING**

### **SECTION ONE - QUORUM**

- A. A meeting shall be valid if a quorum is present. Quorum is defined as at least 4 of the active membership plus one or more officers.

### **SECTION TWO - VOTING**

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

## **ARTICLE V - OFFICERS AND QUALIFICATIONS**

### **SECTION ONE - OFFICER POSITIONS**

- A. **President**- Required to have a strong background or experience in aviation including one of the following, but not limited to: recorded time flying, practicing with a flight simulator, or reading flight manuals. The president should be familiar with current events in aviation.
- B. **Vice President**- Must also have a strong background in aviation as pre-described or show understanding of aviation from other experiences.
- C. **Communications Director**- Have knowledge or experience about finding co-sponsorships. Must be able to engage creatively and build relationships with other organizations on campus. Must show responsibility, organization, and promptness in keeping all club members informed via email.
- D. **Business Manager**- Show ability to reach out to the necessary people to stay organized and informed on the club's financial status. Be responsible when collecting money from fundraising.
- E. **Director of Activism** – Shows passion and aptitude in community outreach. Must be capable of planning and leading creative and collaborative events.
- F. **Publicity Director**- Experience using and regularly posting on social media apps including Instagram and Facebook. Proficient in graphic design, shows good communication skills and savviness with technology.

### **SECTION TWO - DUTIES OF OFFICERS**

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions.

- G. The President and Vice President shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- H. The Vice President shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.
- I. Vice President- Leads meetings in absence of the President, works collaboratively with the president complete tasks and helps give appropriate tasks to other board members. The VP will also check in on the progress of tasks among the board members.
- J. Communications Director- Finds co-sponsors to support the club and builds relationships with other organizations on campus. Maintains clear communication about events and meetings with club members through email. Works with publicity director to make announcements to club members and the U of R student body.
- K. Director of Activism- Leads outreach activities by connecting with aviation representatives and young students in the Rochester area. Required to organize at least one event each year that is centered around a specific environmental or political issue within the world of aviation and enables club members to serve as activists in the U of R or greater Rochester community.
- L. Publicity Director- Controls club social media accounts. Keeps social media up to date with the events of the club in an engaging way. Works consistently to create a larger and more inclusive platform for the club. Takes creative initiative on social media post designs.

### **SECTION THREE - NOMINATIONS AND ELECTIONS**

- A. Nomination and Elections Procedure – There will be open nominations. Any actively participating member (someone who attends at least 5 meetings per semester) can nominate another club member starting at the first meeting in the last month of the spring semester.
- B. Term of Office – One term will be one year in length. Officers will be elected and take office in the final meeting of the school year. Transitions will occur at the start of the summer the summer, so the new officers have time to plan for the fall semester.
- C. Timing of Elections – Election season will occur in the final month of the spring semester. During the final meeting, club members will vote for their chosen candidates and the winners will be announced.

### **SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS**

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a  $\frac{2}{3}$  majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

**ARTICLE VI - RESOURCES**

**SECTION ONE - RESOURCES**

- A. The Aviation in Rochester of the University of Rochester will abide their Resource Agreement.

**ARTICLE VII - HAZING POLICY**

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Aviation in Rochester. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

**ARTICLE VIII - NONDISCRIMINATION POLICY**

The Aviation in Rochester abides by the nondiscrimination policy of the University of Rochester.

Deborah Ruth Johnston

Date: 3/10/2021

Signature of Confirmation  
Deborah Johnston

**President, Aviation in Rochester**

Eden Thomas

Date: 3/10/2021

Signature of Approval  
Eden-Lyn Thomas

**Chair, Student Organization Administration & Review Committee**