



# *Constitution*

*of the University of Rochester*

# *Badminton Club*

## **Preamble**

We the students of the University of Rochester, in order to provide greater opportunity for both recreational and competitive badminton at the University of Rochester, and to establish a team to represent the University of Rochester in tournaments, do ordain and establish this constitution for the University of Rochester Badminton Club. We recognize that failure to follow this constitution could result in the revocation of the Student's Association's recognition of this group.

## **Article I - Purpose**

The purpose of the University of Rochester Badminton Club is to promote and develop the sport of badminton at the University of Rochester. This will be accomplished by:

1. Providing a suitable training atmosphere for all members
2. Assisting all members interested in learning how to play the game of badminton
3. Competing in badminton matches/tournaments

## **Article II - Meetings**

- A. A valid meeting shall be defined as valid if quorum is met, and the president or vice president, and another officer are present.
- B. A quorum shall be defined as one half of the total group membership.

## Article III – Membership and Voting

### A. Membership

1. The following are forms of membership:

- i) **Members** - Within this constitution, any reference to “members” refers exclusively to this form of membership except the phrase “all members” which refers to members of both membership form. Membership of this form is reserved exclusively for any and all full-time University of Rochester undergraduate students. Members have full voting rights on all issues and may hold officer positions.
- ii) **Associate Members** - Within this constitution, any reference to “associate members” refers exclusively to this form of membership. Membership of this form is provided to those who do not meet the requirements to be given membership in the form of a Member. Associate members have no voting rights and may not run for officer positions. SA and club funds may not be used to cover, to any extent, tournament entry fees, travel/lodging costs, nor club apparel for Associate Members.

2. Membership is granted each semester upon receipt of dues. All members shall be charged the same amount for dues.

3. Playing ability is in no way a criterion for club membership.

### B. Voting

1. Voting on any issue is official if the meeting is valid. (See Article II)

2. A vote on any and all issues may only be cast by undergraduate members. All voting eligible members will have one equal vote.

3. A decision on any issue brought to a vote will be decided by a majority at a valid meeting. This clause does not apply to those issues, within this Constitution, that have explicitly stated different voting requirements for deciding an issue.

## Article IV – Official Positions and Related Matters

### A. Officer Election Procedures

1. Only current undergraduate members may run for an officer position.

2. All voting involving candidates shall be done by secret ballot and shall be collected and tabulated collectively by the current officers of the club.

3. A valid election requires that a minimum of two-thirds of voting eligible members cast a vote. All officers shall be elected by garnering at least fifty percent of the votes cast by voting eligible members. In the event that more than two candidates are running and a fifty percent vote is not garnered by a single candidate in the first round of voting, the top two candidates will have a run-off. In the event of a tie between two candidates, a revote will be conducted until the tie is broken.

4. All elections will be held on an annual basis at some point during the last full week of March. Transition of authority of position is effective immediately after the final practice of the spring semester and continues until the next transition of authority [this time period constitutes one term].

## **B. Impeachment, Resignation, and Vacancies**

1. Any officer of the University of Rochester Badminton Club in violation of the organization's purpose or constitution or University policies may be removed from office by the following procedure:

- i) Documentation of the officer in violation shall be filed and signed by the President, as well as the officer accused of the violation.
- ii) Written notification, signed by the President, will be given at least one week in advance of an impeachment meeting, informing the officer of the accusation(s) filed against him/her and requesting the officer's presence and preparation to speak in his/her defense at the impeachment meeting.
- iii) Written notification, which fully explains the accusation(s) against the officer and requests members' presence at the impeachment meeting, will be given to all members at least one week in advance of the impeachment meeting.
- iv) A valid vote to remove an officer requires three-quarters of members to be in attendance at the impeachment meeting. A two-thirds majority vote of the members present is necessary to remove an officer.

**Note:** The Vice President shall assume the responsibilities of the President stated within this clause if the impeachment is aimed at the President.

2. Should an officer resign or be removed, written notification will be given immediately to all members and a special election shall be held between one and two weeks following the resignation/removal of an officer. The elections procedure outlined in Article IV, sections 1-3 apply to special elections.

## **C. Official Officer Positions and Restrictions:**

1. Official Officer Positions:

**President**

**Vice President**

**Business Manager**

**Secretary/Webmaster**

2. Each officer position will be filled by a single eligible member

3. Eligible members may only hold a single officer position at one time

#### **D. Officer Responsibilities:**

**President - The President shall be the official representative of the club. Responsibilities include but are not limited to those outlined in the Club Sport Manual and specifically:**

- i) Overseeing officers and confirming responsibilities are being completed to expectation**
- ii) All communication within the club and with the Club Sports Program staff**
- iii) Reading and comprehending the content of the Club Sports Manual in its entirety**
- iv) Attending all Club Sports meetings or delegating the responsibility to a member**
- v) All logistics involved in away matches/tournaments**
- vi) Placing reservations for practices and tournaments on time/in a timely manner**
- vii) Organizing and overseeing all club meetings. The Vice President may oversee club meetings when the President is prevented from doing so.**

**Vice President - The Vice-President shall be second in command to the President and at the request of the President, will assist in all matters the President undertakes. The Vice President is responsible for all aspects involved in arranging a home match/tournament (i.e. communication, logistics, delegating responsibilities to club members), excluding communication within the club [See President (ii)]. While the Vice-President is responsible for all aspects of home matches/tournaments, s/he does not have the authority to actually carry out any part of this responsibility without first receiving validation of any and all action(s) from the President.**

**Business Manager - The Business Manager's responsibilities include but are not limited to those outlined in the Club Sport Manual and specifically:**

- i) Electronically recording all financial transactions carried out by the club**
- ii) Preparing a responsible budget proposal and turning it in on time**
- iii) Researching products the club is purchasing (e.g. shuttles, racquets, nets) and determining the best valued purchase and a reliable merchant**
- iv) Turning in all paperwork (e.g. check requests, purchase orders) and money required for financial transactions in a timely manner**
- v) Organizing and implementing fundraising campaigns when necessary. This clause does not apply to home tournaments that act as a source of income for the club**
- vi) The Business Manager does not have the authority to carry out any financial transaction without first receiving validation of any and all such transaction from the President.**

**Secretary/Webmaster - The Secretary's responsibilities include but are not limited to:**

- i) Keeping an accurate record of all members names**
- ii) Ensuring that all necessary Club Sports paperwork is distributed, completed, and turned in on time (the Club Sports Manual contains all forms and due dates)**
- iii) Recording and electronically archiving all minutes from club meetings**
- iv) Promoting and/or advertising the club on campus when necessary**

**In their dual role as webmaster, they are also responsible for:**

- i) Applying for and achieving access to the website in a timely manner.**
- ii) Keeping the website updated with routine information such as practices, member dues, and tournament information.**
- iii) Maintaining the consistency and integrity of the current website. Any significant changes to the structure or content must be validated by the President.**

**E. Coach - A coach will be an experienced badminton player who is well versed in the skills necessary to master the sport of badminton and has an aptitude for teaching such skills to members of the club. S/he is required to be fully aware of all responsibilities outlined for a coach in the Club Sports Manual. Both volunteer and compensated coaches shall sign a contract detailing the exact expectations of the club members at the start of each semester. A compensated coach's contract must state the specific form(s) of compensation that will be provided [e.g. semester salary, tournament entry fees, travel/lodging costs for tournaments, etc.] Any contract shall state that the club reserves the full right to dismiss a coach for any action deemed inconsistent with the clubs own interests. A written request for a vote of dismissal, signed by one fifth of the members, must be given to the President. A valid vote to dismiss a coach will take place between one and two weeks after the request is received and requires at least two-thirds of members to cast a vote and a majority of the cast votes to be in favor of dismissal.**

**F. Advisor - An advisor will be a faculty member, graduate student or university employee that will assist the club on a volunteer basis. The advisor is not an officer of the Club but is instead a guide. The advisor's responsibilities are those outlined in the Club Sports Manual.**

## **Article V - Amendments**

This constitution is binding to all members of the Badminton Club, but the constitution is not binding unto itself.

1. Any voting eligible member of the club may propose an amendment to the constitution by submitting the amendment in writing to the President.
2. All members must be informed of a submitted amendment within one week of the submission. The amendment will be voted on at a valid meeting between one and two weeks after the members have been informed.
3. A valid vote on an amendment requires that a minimum of three-quarters of voting eligible members cast a vote. In order for the constitution to be amended, an amendment must garner the approval of at least two-thirds of voting eligible members casting a vote and the approval of the Students Association.

## **Article VI - Adoption of the Constitution**

1. Two-thirds of the voting eligible membership of the Badminton Club must approve the constitution.
2. This constitution will be ratified upon approval of the SA Senate and the signature of the SA Speaker.
3. This constitution should not conflict with the Club Sports Manual nor the Students' Association constitution or by-laws. In any instance that it does so, the Club Sports Manual and the SA constitution will overrule this constitution.

## **Article VII - By-laws**

Provisions for adoption of by-laws are to be the same as the amendment process [see Article V].

## **Article VIII - Conduct**

Club members are expected to:

1. Adhere to the highest standards of sportsmanship
2. Not occupy a court for unreasonable lengths of time
3. Help players of lesser ability and learn from those of greater ability

**Article IX - Hazing**

The Badminton Club will adhere at all times to a no hazing policy. Hazing is defined as any conduct or methods of initiation into any student organization, which willfully or recklessly endangers the physical or mental health of any student or other person. Behavior prohibited under this rule includes actions threatening substantial risk or physical or mental injury actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs, or action in the form of social pressure which may cause harm to an individual. Consent shall not be available as a defense to any prosecution of this action. Whoever knows that another person is the victim of hazing and is at the scene of such a crime shall, to the extent that the person can do so without danger or peril to him/herself or others, report such a crime to an appropriate law enforcement official as soon as responsibly possible.

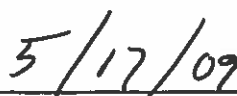
**Article X - Discrimination Policy**

The Badminton Club admits all full time University of Rochester undergraduate students and may, at the discretion of the officers, admit other individuals. The club does not discriminate on the basis of age, race, ethnicity, color, religion, creed, gender, national origin, political affiliation, gender expression, gender identity or sexual orientation.

\_\_\_\_\_  
Signature of Officer Submitting Constitution

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature of SA Speaker Granting Recognition

  
\_\_\_\_\_  
Date

THE UNITED STATES OF AMERICA  
 DISTRICT COURT OF THE DISTRICT OF COLUMBIA  
 IN RE: [Name]

[Name]  
 [Address]  
 [City, State, Zip]

DEPT. OF JUSTICE  
 [Name]  
 [Address]  
 [City, State, Zip]