



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

Cancer Awareness Club

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Cancer Awareness Club of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

Cancer Awareness Club is a collaboration of college students, faculty, and staff dedicated to eliminating cancer by initiating and supporting programs for cancer education in the local Rochester community. The goal of our student-run club is to promote cancer awareness through a variety of events and activities, and to fund-raise predominantly for Wilmot Cancer Institute (as well as other organizations with the same mission as ours) throughout the year. We will bring these initiatives to our campus community in all of our endeavors.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - An active member must attend at least $\frac{2}{3}$ of club meetings each semester. In addition, an active member must sign up for tabling shifts when required and participate in at least $\frac{2}{3}$ of our club's events.
- C. Definition of associate member - An associate member attends less than $\frac{2}{3}$ of club meetings and campus events. An associate member has the same rights as an active member besides voting rights.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as ½ of the active membership plus one officer.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. All officer positions require at least one semester of active membership to qualify to hold the position.

President - Must have been an active member of the organization for at least one year.

Business Manager - Must have been a member of the organization for at least one year. Must have attended or plan to attend the Fall Leadership training for Business Managers.

Vice President Awareness - Must have been a member for at least one semester.

Vice President Fundraising - Must have been a member for at least one semester.

Vice President Recruitment - Must have been a member for at least one semester.

Vice President Logistics - Must have been a member for at least one semester.

Vice President Public Relations - Must have been a member for at least one semester.

Secretary - Must have been a member for at least one semester.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions.
- G. The Secretary shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- H. The Secretary shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.
- I. The VP-Public Relations shall be responsible for creating all banners, flyers, event pages, and other promotional devices used by this organization.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - Individuals who wish to run for officer positions must inform the president of said intention at least 30 minutes before the time of elections. Individuals may self nominate or be nominated by others. Those running for an officer position must give a speech in front of the club, speeches will proceed in alphabetical order by last name of applicants. After speeches are given, we will hand out sheets of paper on which club members may transcribe their votes. The president will count up the number of votes and announce the respective winners. At the end of each academic semester; positions that are up for renewal will be voted on in elections.
- B. Term of Office - One academic year.
- C. Timing of Elections -At the end of each academic semester; positions that are up for renewal will be voted on in elections.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - FINANCES

SECTION ONE - Students' Association members shall receive priority at SA-funded events conducted by this organization.

SECTION TWO - FUNDING

- A. Cancer Awareness Club shall be eligible for SA funding.
 - a. Cancer Awareness Club shall bank with the Students' Association.

ARTICLE VII - CLASSIFICATION

SECTION ONE - Cancer Awareness Club shall be classified as an Awareness organization.

ARTICLE VIII - ADOPTION OF THE CONSTITUTION

SECTION ONE - Two-thirds of the entire active membership must approve the constitution.

SECTION TWO - This constitution will be ratified upon the signature of the Student Organization Administration & Review Committee and approval of the Senate.

SECTION THREE - This constitution shall not conflict with the Students' Association Constitution or Bylaws.

ARTICLE IX - AMENDMENTS

Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

ARTICLE X - BYLAWS

SECTION ONE - At least a 2/3 majority of the active membership must approve the bylaws and any amendments.

SECTION TWO - Bylaws should not conflict with this constitution or the SA Constitution or Bylaws.

ARTICLE XI - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Cancer Awareness Club. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE XII - NONDISCRIMINATION POLICY

The Cancer Awareness Club of the University of Rochester does not discriminate against any individual or organization of individuals on the basis of age, color, disability, domestic violence status, ethnicity, gender identity or expression, genetic information, marital status, military/veteran status, national origin, race, religion/creed, sex, sexual orientation or any other status protected by law.



Signature of Confirmation
Kate Lambert
President, Cancer Awareness Club

10/21/2018
Date

Signature of Approval
Criswell Lavery
Chair, Student Organization Administration & Review Committee

10/22/18
Date