



Her Campus

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Her Campus (HCRochester) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

We, Her Campus of the University of Rochester, have as our primary goal to create a space for anyone interested, to participate in a group invested in writing, journalism, marketing, and empowerment. We will work with the national Her Campus organization to create and improve upon our articles and content as we work to contribute to the campus community.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member – An active member is someone who attends at least 25% of the meetings a semester and submits at least one piece of writing for review a semester.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to compete nor travel as part of a college student organization. Also, associate members do not have voting privileges.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as 1/2 of the active membership plus one officer.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President (Senior Editor) - Those eligible to run for President (Senior Editor) must have previously already been on the Executive Board, unless no one else is eligible.
- B. Business Manager
- C. Member Relations Coordinator
- D. Social Media Chair
- E. Marketing Director
- F. Events Director

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The Business Manager shall be responsible for maintaining all finances and keeping detailed records of all transactions.
- G. The President (Senior Editor) shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- H. The President is also responsible for the role of Senior Editor for the Her Campus chapter at the University of Rochester. In coordination with the Member Relations Coordinator, they will be responsible for leading the editing of proposed writing pieces.
- I. The Member Relations Coordinator shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes. The Member Relations Coordinator will work with the President to coordinate the editing process of any proposed writing pieces.
- J. The Social Media Chair is responsible for maintaining organization social media and creating publicity and advertising materials for both fliers and social media. They are responsible for promoting Her Campus sponsored events, and the group as a whole.

- K. The Marketing Director is responsible for communicating with other groups on campus, for the purpose of shared projects and co-sponsorships. They are also responsible for contacting local organizations that have a similar mission to Her Campus, as well as promoting any potential internship opportunities in the community.
- L. The Events Director has two main responsibilities. First, they will be responsible for planning at least one event per semester. They also have the ability to form and appoint people to committees to assist in the planning of these events.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure – Nominations can be made by any active member, including any active member who wishes to run for that position. A nominee must have a majority of votes to be elected, and all votes shall be counted by the Member Relations Coordinator, unless they are running for the position being voted on, then the outgoing President shall tally the votes. Elections will be done through a secret ballot.
- B. Term of Office - The President (Senior Editor) and Business Manager term is one academic year. The terms of the Marketing Director, Member Relations Coordinator, Events Director, and Social Media Director are one semester. The transitions for the President (Senior Editor) and Business Manager will take place over the Summer, and the transitions for the Marketing Director, Member Relations Coordinator, Events Director, and Social Media Director will take place at the end of each semester, after elections.
- C. Timing of Elections – The President and Business Manager will be elected at least 2 weeks prior to the end of the Spring Semester, to serve for the following Fall and Spring semesters. All other officer positions will be up for election at least 2 weeks prior to the end of the Fall and Spring Semesters.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
 - D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - RESOURCES

SECTION ONE - RESOURCES

- A. The Her Campus of the University of Rochester will abide by their Resource Agreement.

ARTICLE VII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Her Campus. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE VIII - NONDISCRIMINATION POLICY

The Her Campus abides by the nondiscrimination policy of the University of Rochester.

<i>Michaela Fuchs</i>	03/08/2021
Signature of Confirmation	Date

Michaela Fuchs
President, Her Campus

<i>Eden Thomas</i>	03/10/2021
Signature of Approval	Date

Eden Thomas
Chair, Student Organization Administration & Review Committee