



UNIVERSITY of ROCHESTER  
STUDENTS' ASSOCIATION  
GOVERNMENT

[KOREAN AMERICAN STUDENTS' ASSOCIATION]

We the students, faculty, and staff of the University of Rochester hereby establish the Korean American Students' Association of the University of Rochester and enact this constitution for its government. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

**Article I. Purpose of Organization/Mission Statement**

The purpose of the Korean American Students' Association is to promote and expand the interest of Korean culture to the University of Rochester, and to help establish an understanding of the diversity between both American and Korean cultures. Contingent goals include activism of Korean and Asian American issues, community involvement against negative stereotypes and advocate against discrimination.

**Article II. Membership**

**Section A. Membership**

1. Eligibility - All Students' Association members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership. All members and associate members shall be listed on the organization's Campus Club Connection site.
2. Definition of active member -
  - a. Active General Members are required to attend at least three general meetings per semester or:
  - b. Can be defined as a person who is DIRECTLY involved in the planning, organization, and or execution of a major KASA activity.
  - c. Only active general members are entitled to voting rights.
  - d. Any ambiguities will be voted on by executive board.
3. Definition of associate member
  - a. Must be listed on the Campus Club Connection

**Article III. Meetings and Voting**

**Section A.** A meeting shall be valid if a quorum is present. Quorum is defined as  $\frac{1}{2}$  the organization's active membership plus one officer.

**Section B. Procedure.**

1. The Roll Call- the secretary will call the role for the executive board.
2. President's Agenda- after roll call, the president will conduct the meeting according to the official agenda established by the executive board. The agenda will include reports from all executive board members.
3. Open Forum- after the agenda, the meeting will be open to new proposals and

ideas. The floor will remain open to all members so that anyone can bring new issues to the organization for discussion.

**Section C. Voting**

1. Voting on any issue shall be official only if the meeting is valid.
2. All members shall have equal voting power.
3. Procedure - All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

**Article IV. Officers and Qualifications**

**Section A. Officer Positions**

1. President
2. Vice-President
3. Secretary
4. Business Manager
5. Publicity Manager
6. Activity Manger
7. LiNK Chairperson
8. RICE Crew Chairperson
9. Underclassmen Representatives - Comprised of two members: a sophomore elect and freshman elect representative.

**Section B. Duties of Officers**

1. All officers shall be members of the Students' Association.
2. All officers shall promote active recruitment of new members.
3. All officers shall enforce this constitution.
4. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
5. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. The President oversees all aspects of the activities, events and contacts that occur during his or her term in office and sets the agenda for meetings.
6. The Vice-President will work closely with the president to achieve the tasks designated by the president. In the cases when the president is unable to attend meetings or events, then the vice-president will be given the power to speak for the president with given consent. In the case that the President cannot fulfill his/her duties and or must step down, the Vice-President will assume all presidential responsibilities. The Vice-President will be responsible for room and technical reservations.
7. The Business Manager will be responsible for maintaining all finances and keep detailed records of all transactions. He or she should organize fund-raisers and execute plans approved by the executive and general branches. This officer will keep record of where said funds are spent and raised as well as ensure that SAAC guidelines are always followed.
8. The Publicity Manager will be responsible for creating flyers and handouts for meetings, social events, and activities. He or she will also be responsible for updating the Campus Club Connection, keep contacts with the Campus Times for publicity and create press releases in a timely fashion. Responsibilities

also include organizing interest for general meetings and sending reminders to general members using social networking website.

9. Secretary shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association. Also, the Secretary shall take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes. This officer will be responsible for working with the president and the publicity manager to send out e-mails to the general members of KASA.
10. Activity Manger is responsible for forming ideas, planning, and executing KASA programs. This person is expected to be motivated and work with other Student Activity organizations in the formation of activities. Two major activities should be planned per semester and two small activities per semester.
11. Underclassmen Representatives is comprised of two members: a sophomore elect and freshman elect representative. Each position's duty will be to keep contact with members of their respective class and work with their respective representatives of the class council for the promotion and interest of events. A freshman is to be elected in the fall by rest of executive members and may be more than one person under unanimous vote.
12. The RICE Crew and LiNK Chairpersons will be determined by the respective committees.

*Section C. Nominations and Elections*

*Nomination and Elections Procedure -*

1. Students choosing to run for office must register with the ballot one full week before the election.
  - a. The ballot is to describe the position(s) the candidate is running for. This is to help candidates take election seriously and to estimate the election time.
  - b. At this time, each candidate will declare his or her own eligibility for candidacy and must receive a nomination bid from a current executive board member.
2. Election of officers shall be by majority vote. All candidates will be required to speak for their position.
  - a. Candidates running uncontested must receive two thirds of the present voters.
  - b. In the event that no candidate has a majority, the executive board members will vote by simple majority, excluding the executive board members running for the position in question. The executive board's selection must be ratified by a majority of the members to validate the election.
3. Voting rights are a privilege. Only active general members as described in Article III, Section A, Point Four are privileged to vote in an election. Members are privileged to observe the election and have no voting rights.
4. All members present at the election are privileged in the discussion of candidates after candidates makes his or her speech.
  - a. Members engaging in hostile and or venomously negative discussion will be asked to leave by the board.
5. The candidates running cannot be present during deliberations and they also cannot vote for the position that they are running for.
6. Timing of Elections - Election will be held the end of the spring semester.

7. Term of Office - The newly elected executive board members will assume their power at the end of the spring semester for a year.

*Section D. Executive Responsibility*

1. The executive board will collectively designate a weekly time for an executive meeting within the commencement of the first month of classes.
2. Attendance is mandatory for all executive board members at both executive board meetings and general meetings unless excused by the president.
3. More than two unexcused absences a semester will force an automatic vote of no confidence.
4. Frequent delinquent tardiness will qualify as an absence.
5. All officers will sign an oath to begin their term of office.
6. Current executive board members will be required to give training to the new executive board.

*Section E. Vacancies, Resignations, and Removals*

1. A vote of no confidence will be held for any officer who fails to responsibly hold their position as defined by Article IV, Section A. A warning of no confidence will be given one official meeting's notice before a vote done by the executive board.
2. A call for a vote of no confidence can be given at any time by any member on the executive board.
3. One appeal will be granted throughout the vote of no confidence and will be reviewed by the executive board for the consideration of amnesty.
4. A vote of no confidence shall succeed if a 3/4-majority vote is achieved by the executive board.
5. A vote of no confidence against the President must have a unanimous vote from the executive board excluding the President. The vice president will assume all rights and duties of the President upon a successful impeachment.
  - a. An appeal for amnesty will be processed by the whole executive board through a majority vote.
6. At an official meeting following an impeachment or resignation, the position is to be filled in accordance with the specifications under

**Article V. Committees**

*Section A. Purpose of Committees*

1. A committee shall be an organized group within KASA whose mission coincides and facilitates the overall mission statement of KASA.
2. The goals of every committee must be in accordance and working towards the same goals as KASA.
2. KASA shall ultimately be responsible for the actions of its committees.

*Section B. Committees*

1. LiNK's purpose as a committee of KASA is twofold. First, it aims to spread awareness about the North Korean human rights crisis and about the plight of the North Korean refugees around the world. Second, it aims to raise money to help North Korean refugees find freedom and to empower them to live new lives.
2. RICE (Rochester International Choreography Entertainment) Crew's purpose as a committee of KASA is meant as a source of entertainment and an artistic outlet for all members. RICE Crew promotes the cultural aspects of Korean

modern dance and music while integrating it with its American counterparts. RICE Crew, when able, will perform when KASA is in need of an illustration of Korean modern dance and music.

*Section C. Chairperson*

1. A committee chairperson shall preside over a committee.
2. A chairperson shall be a member of KASA who has expressed a strong interest in the purposes of the committee. The chairperson shall be elected by members from within KASA. The chairperson's term shall terminate at the end of each academic year, at which time he/she will be eligible for reelection.
3. A committee chairperson shall report directly to the organization during regular meetings regarding current business of the committee.
4. A committee chairperson shall be responsible for maintaining the committee's Campus Club Connection webpage.
5. A committee chairperson shall be aided by other committee leaders whose roles will be determined by the needs of the committee. These additional leaders shall report directly to the committee during regular meetings and will be elected by committee members.

*Section D. Membership*

1. All members of a committee shall be members of KASA.
2. All members of KASA shall be eligible for committee membership.
3. All members of KASA may join LiNK by speaking with the committee chairperson.

*Section E. Meetings*

1. Meetings shall be presided over by the committee chairperson.
2. Meetings shall be determined by the committee chairperson and committee members as needed.
3. A valid meeting shall follow the same meeting and voting rules as mentioned above in Article III.

*Section F. Budget*

1. Committee budgets shall be determined and allocated by the organization's executive board in consultation with the committee chairperson.
2. Committee budgets shall be managed by the committee chairperson, or other committee leader whose role it is to manage the budget, in consultation with the organization's business manager.
3. All financial requests shall be processed by the organization's business manager.

*Section G. Promotion and Publication*

1. When promoting a committee, it shall be advertised as "XXX is a committee of KASA."
2. When advertising an event sponsored by a committee, it shall be advertised as "X event is sponsored by XXX, a committee of KASA."
3. If organization is SA-funded, "KASA is SA-funded" must also be included on all advertisements, publications, and promotions.

**Article VI. Finances**

*Section A.* Students' Association members shall receive priority at SA-funded events conducted by this organization.

*Section B. Funding*

Korean American Students' Association shall be eligible for SA funding

**Article VII. Classification**

*Section A.* Korean American Students' Association shall be classified as an awareness organization shall be any SA-recognized organization whose primary focus is the promotion of cultural or social issues.

**Article VIII. Adoption of the Constitution**

*Section A.* Two-thirds of the active membership, or more if the organization decides, must approve the constitution.

*Section B.* This constitution will be ratified upon approval of the Senate and the signature of the Speaker.

*Section C.* This constitution shall not conflict with the Students' Association constitution or by-laws.

**Article IX. Amendments**

*Section A.* Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

*Section B.* The constitution may be ratified upon a majority vote, the approval of the Senate and the signature of the Speaker.

*Section C.* This constitution should not conflict with the Students' Association constitution or by-laws.

**Article X. By-laws**

*Section A.* At least a 2/3 majority of the active membership must approve the by-laws and any amendments.

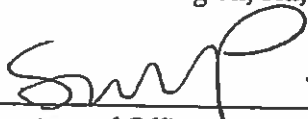
*Section B.* By-laws should not conflict with this constitution or the SA constitution or by-laws.

**Article XI. Hazing Policy**

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the [organization]. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

**Article XII. Discrimination Policy**

The [organization] of the University of Rochester does not discriminate against any individual or organization of individuals on the basis of age, color, disability, ethnicity, gender identity, gender expression, marital status, national origin, race, religion, sex, sexual orientation, veteran status, or political affiliation.



Signature of Officer  
Submitting Constitution

12/9/2013

Date



Signature of SA Speaker  
Granting Recognition

12/9/2013

Date