



# **Pre-Physician Assistant Society**

## **ARTICLE I - ESTABLISHMENT**

We the students, faculty, and staff of the University of Rochester hereby establish the Pre-Physician Assistant Society of the University of Rochester (PPAS) and enact this constitution for its governance. Failure to follow this constitution could result in penalties or revocation of Students' Association recognition of this organization.

## **ARTICLE II - MISSION STATEMENT**

Our mission is to provide opportunities for students to gain knowledge and experiences in the medical field and inform students of the history and the purpose of the physician assistant (PA) profession. We aim to prepare students for the PA school application process by offering educational opportunities and speakers, community outreach and service activities, and foster mentorship among students. Finally, we want to provide students with the benefits of connecting with people who are interested in the same career path.

## **ARTICLE III - MEMBERSHIP**

### **SECTION ONE - MEMBERSHIP**

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership.  
An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member – Active membership is open to all University students with an interest in the PA profession or any area of healthcare. To maintain active membership status, members must attend at least  $\frac{1}{3}$  of all events and meetings per semester.
- C. Definition of associate member - All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership but not

eligible to hold an officer position. Graduate students, faculty, and staff are not eligible to compete nor travel as part of a college student organization.

- D. Members may join by alerting an Eboard member to their desire to join the organization and/or registering on the CCC page.

## **ARTICLE IV - MEETINGS AND VOTING**

### **SECTION ONE - QUORUM**

- A. A meeting shall be valid if a quorum is present. Quorum is defined as  $\frac{1}{2}$  of the active membership plus one officer.

### **SECTION TWO - VOTING**

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

## **ARTICLE V - OFFICERS AND QUALIFICATIONS**

### **SECTION ONE - OFFICER POSITIONS**

- A. President - Must have previously held an executive board position previously to qualify, unless no one is qualified.
- B. Vice President
- C. Business Manager
- D. Secretary
- E. Publicity Chair

### **SECTION TWO - DUTIES OF OFFICERS**

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The President shall be responsible for submitting event proposals and any underlying forms to request permission for special events
- G. The President shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of

the Students' Association.

- H. The Vice-President will be responsible for the maintenance of the organization's CCC page by updating current officers, registering events, sending imperative emails, and adding photos to the gallery.
- I. I. The Vice-President shall be responsible for aiding the President with their tasks, as delegated to them, and with aiding all other eboard members as needed.
- J. The Business Manager shall be responsible for maintaining all finances and keeping detailed records of all transactions.
- K. The Secretary shall also take roll call at all meetings, tally votes, keep an accurate list of organization members, and take and maintain meeting minutes. The Secretary shall communicate with members via email newsletter
- L. The Publicity Chair shall communicate with members through social media, advertise events, and communicate with other organizations.
- M. The eboard as a whole shall focus on collaborating to bring in speakers, exposing members to potential opportunities, and providing resources for general members. Consequently, the board must brainstorm and work together to plan meetings, events, and speakers.

### **SECTION THREE - NOMINATIONS AND ELECTIONS**

- A. Nomination and Elections Procedure - Nominations can be made by any member, including any member who wishes to run for that position. All nominations must be seconded. After all motions have been made, the candidates can present their election platform. A vote will be taken by secret ballot at that meeting. A nominee must win a majority of the votes to become elected.
- B. Term of Office - All officer positions have one year terms..
- C. Timing of Elections - Elections shall occur annually in April at least two weeks before the last day of classes. The incoming executive board shall be trained during the remainder of April and the academic period of May. Past officers may agree to shadow or remain a point of contact for smoother transition at the request of new executive members, but they are not required to accept.

### **SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS**

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a  $\frac{2}{3}$  majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one

week in advance.

D. An office shall be declared vacant as the result of a vote of no confidence.

## **ARTICLE VI - RESOURCES**

### **SECTION ONE - RESOURCES**

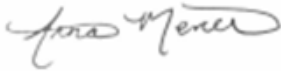
A. The Pre-Physician Assistant Society of the University of Rochester will abide by their Resource Agreement.

## **ARTICLE VII - HAZING POLICY**

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Pre-Physician Assistant Society. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

## **ARTICLE VIII - NONDISCRIMINATION POLICY**

The Pre-Physician Assistant Society abides by the nondiscrimination policy of the University of Rochester.



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Signature of Confirmation

Anna Mercer

**President, Pre-Physician Assistant Society**

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2/1/2021  
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Date



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Signature of Approval

Eden-Lyn Thomas

**Chair, Student Organization Administration & Review Committee**

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02/10/2021  
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Date