



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

UR Red Cross Club

ARTICLE I:

We the students, faculty, and staff of the University of Rochester hereby establish the Red Cross Club of the University of Rochester (UR Red Cross) and enact this constitution for its government. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

ARTICLE II: PURPOSE/MISSION STATEMENT

Guided by the fundamental principles of the American Red Cross and its mission to prevent and alleviate human suffering in the face of emergencies by mobilizing the power of volunteers and the generosity of donors the UR Red Cross Club, will learn, practice and exemplify humanitarian values through mission-related service projects. The club is functioning under the guidance and auspices of the Western and Central New York Region of the American Red Cross and is considered an extension of that Unit rather than an independent Red Cross entity. Therefore, the UR Red Cross will plan and coordinate a minimum of three Red Cross mission-related service projects per year. The service projects will focus on preparedness, blood, and fundraising. Any activities that are not mission-related will first be approved by the Red Cross Chapter of the Western and Central New York Region. Our goal is to enable the entirety of the University of Rochester community to come together to bring both awareness and aid to the contemporary issues that surround humanitarianism. Additionally, the club aims to show how these mission-related service projects can be a pillar to personal success and a gateway to a closer community. The UR Red Cross seeks to be a place where anyone, regardless of their background, is encouraged to join this nationwide and international humanitarian service and can stand united to help a greater good.

ARTICLE III: MEMBERSHIP

- A. Eligibility – All Students' Association members shall be eligible for membership. A SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership. All members and associate members shall be listed on the organization's Campus Community Connection site.
- B. Definition of active member – An active member must attend at least half of general member meetings (GMM) each semester. Active members of the club are considered volunteers for the

American Red Cross and must register with the Western and Central New York Region in Volunteer Connection. All active members must complete a Volunteer Application and sign a Code of Conduct online or in person. All active members must attend a volunteer orientation given by Western and Central New York Region either in person or online through the portal. They are also required to participate in at least one of the blood drives per semester. They are required to participate in at least 2 of the three main service projects required by the American Red Cross (Blood Drives, Disaster Preparedness, and Fundraising) and will be expected to contribute to events, co-sponsorships, and publicizing the organization. Active members may vote in elections and run for executive board positions.

- C. Definition of associate member – An associate member must attend at least one general member meeting (GMM) each semester. They are highly encouraged to participate in open events, co-sponsorships, and publicity. Associate members may vote in elections but they may not run for executive board positions.

ARTICLE IV: MEETINGS AND VOTING

A. QUORUM

A meeting shall be valid if a quorum is present. Quorum is defined as 1/2 of the organization's active membership plus two or more officer(s).

B. VOTING

- Voting on any issue shall be official only if the meeting is valid.
- All members shall have equal voting power.
- Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V: OFFICERS AND QUALIFICATIONS

- All officer positions require at least one semester of active membership to hold the position.

A. OFFICER POSITIONS:

1. Co-Presidents - It is recommended that at least one co-president held an executive board position previously.
2. Business Manager: Must have attended or plan to attend the Fall/Spring Leadership training for Business Managers
3. Secretary

B. DUTIES OF OFFICERS:

- The Executive Board shall be comprised of the elected officers of the Club and shall meet on a regular basis to finalize agenda items, prepare reports, and collaborate on the business of the Club.
- 1. All officers shall be members of the Students' Association.

2. All officers shall promote active recruitment of new members.
3. All officers shall enforce this constitution.
4. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
5. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. The President will manage the CCC page and room reservations through Virtual EMS. They will utilize the Volunteer Connection: Register/renew your Club each year in the Volunteer Connection and work with the secretary to record all Club events/activities in the Volunteer Connection.
6. The Vice President will be responsible for maintaining regular contact with the local Red Cross Unit Contact and sponsor/advisor. They will also preside at meetings in absence of President, and provide follow-up to organizational tasks as necessary. They will utilize the Volunteer Connection: Register/renew your Club each year in the Volunteer Connection and work with the secretary to record all Club events/activities in the Volunteer Connection.
7. The Business Manager will be responsible for maintaining all finances and keep detailed records of all transactions. They will also develop the budget, approve and oversee spending, handle receipts, and keep an inventory of assets. They will also maintain regular contact with Red Cross Unit Contact and sponsor/ advisor regarding the club's finances as necessary. Additionally, they will also be utilizing Volunteer Connection; work with the president and secretary to record all Club events/activities in Volunteer Connection, maintain a calendar of events, and maintain contact directory (including phone, email) of all club members, if necessary.
8. The Secretary shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association. Also, the Secretary shall record and maintain minutes of all Club meetings, distribute minutes to all club members, club advisors, and appropriate school staff, and keep club informed of all activities and meetings. They will also be responsible for utilizing Volunteer Connection; working with the president to record all club events/activities in Volunteer Connection, maintain a calendar of events, and maintain contact directory (including phone, email) of all active club members.

C. NOMINATIONS AND ELECTIONS:

1. **Nomination and Elections Procedure** - Nominations can be made by any associate, active, or executive board member. These will be done anonymously a week before elections. Nominations can be submitted for oneself. The order of positions for voting are specified in Section B. Each nominee will present a two-minute platform for said position. A blind vote will be taken by hand-raising and will be counted by senior e-board members who are not running for executive board. The elected winner will be announced. Those not elected may run for subsequent positions. Elections should be held at the end of the fall semester.
2. **Term of Office** – All officials will serve for one calendar year term. Transitioning into the position will occur at the end of the fall semester after elections.
3. **Timing of Elections**- Elections shall be held at the end of the fall semester during the last general member meeting.

D. VACANCIES, RESIGNATIONS, AND REMOVALS:

1. At the valid meeting following a vacancy of an office, the position is to be filled by the same manner described in the Nominations and Elections Procedure.
2. A vote of no confidence is a vote to remove an officer. Such a vote shall require a 2/3 majority of the active membership to pass the motion.
3. If a vote of no confidence on any officer is to take place, it must be given an official meeting's notice. Any member of an organization can call for a vote of no confidence.
4. An office shall be declared vacant as the result of a vote of no confidence

E. PROVISIONS OF ADVISORS:

- The Red Cross Unit Contact is the person ensuring the link between the Club and the Western and Central New York Region in which the club resides.
- The Red Cross Unit Contact for the Name of Red Cross Club is Alesia Stika, (585) 683-2677, alesia.sitka@redcross.org
- Duties include:
- Support and guide the Club in its service engagement as well as inform the Club about opportunities that lay at the local unit level.
- Provide Club with guidance and resources to be successful
- Provide Club with Brand Guidelines and style guidelines and provide guidance about the use of the brand.
- Provide Club access to promotional materials on Brand Central for club recruitment, club member recognition, club events, and fundraisers, as needed.
- Integrate Club members into the activities of the local Red Cross unit.
- Provide Club members with volunteer opportunities with multiple lines of service.
- The Red Cross Unit Contact does not have voting rights and should attend meetings as needed or available.

ARTICLE VI: FINANCES

A. Students' Association members shall receive priority at SA-funded events conducted by this organization.

B. FUNDING

UR Red Cross Club shall be eligible for SA funding.

ARTICLE VII: CLASSIFICATION

A. UR Red Cross Club shall be classified as a/an:

Community Service: A community service organization shall be any organization whose primary mission is service to the campus and Rochester community through formal or informal consultation with local nonprofit agencies, government, and community-based organizations. Such services may improve residents' quality of life, fulfill specific community needs, or deliver financial resources to partner organizations.

a. Organizations seeking SA recognition that are determined to meet these qualifications shall be classified as Community Service and will form under the jurisdiction of the Community Service Network. The SA recognizes the Community Service Network as a network.

ARTICLE VIII: ADOPTION OF THE CONSTITUTION

- A. Two-thirds of the active membership, or more if the organization decides, must approve the constitution.
- B. This constitution will be ratified upon approval of the Senate and the signature of the Speaker.
- C. This constitution shall not conflict with the Students' Association constitution or by-laws.

ARTICLE IX: AMENDMENTS

A. Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

ARTICLE X: BY-LAWS

- A. At least a 2/3 majority of the active membership must approve the by-laws and any amendments.
- B. By-laws should not conflict with this constitution or the SA constitution or by-laws.

ARTICLE XI: HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the UR Red Cross. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE XII: DISCRIMINATION POLICY

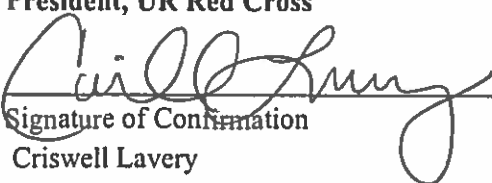
The UR Red Cross of the University of Rochester does not discriminate against any individual or organization of individuals on the basis of age, color, disability, ethnicity, gender identity, gender expression, marital status, national origin, race, religion, sex, sexual orientation, veteran status, or political affiliation.



Signature of Confirmation
Sabrina Mai
President, UR Red Cross

4/15/19

Date



Signature of Confirmation
Criswell Lavery
Chair, Student Organization Administration & Review Committee

4/9/19

Date