



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

UR Simulation Gaming Association [URSGA]

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the University of Rochester Simulation Gaming Association and enact this constitution for its governance, recognizing both the Students' Association requirements for the conduct of the Organization and our forty-year tradition at the University. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

The goal of the University of Rochester Simulation Gaming Association is to provide University of Rochester students and members of the Rochester community with an open community for the discussion and furthering of interests in simulation gaming and derivative activities, including but not limited to tabletop roleplaying and board gaming, conducting social events to expand and develop this community, and promoting simulation gaming to the community as a whole.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students, Eastman students, and University of Rochester alumni shall be eligible for associate membership. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - An active member is a member who attends a minimum of three meetings in the span of the last two months during which classes were in session, and whose name is on the club roster. If a member cannot attend

meetings consistently, the executive board may vote within a $\frac{3}{4}$ majority to allow active membership to a student.

- C. Definition of associate member - An associate member is any community member or alumnus who declares an active interest in any of the activities of the organization and participates actively in the Organization. These members have all rights and privileges of an active member, except the right to vote.
- D. Member Benefits - Any member or associate member in good standing will have the privilege of borrowing from the Organization's library, following proper procedure as established in the bylaws of this Organization.
- E. The Executive Board of the University of Rochester Simulation Gaming Association maintains the right to grant or revoke membership privileges at its discretion, and to modify the requirements for membership, as established in the bylaws of this Organization. Reasons for expulsion include but are not limited to theft of club property, malicious destruction of club property, and excessive use of club property for non URSGA-related activity.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as $\frac{1}{2}$ of the active membership plus one officer.
- B. If there are multiple officers present, the responsibility of the Presiding Officer will pass through the officers in this order: President, Vice President, Business Manager, Secretary, Office Manager. If an officer is absent or declines to serve as the Presiding Officer, the responsibility passes to the next officer in line.
- C. If no officer is present or none are willing to serve as Presiding Officer, the meeting shall be null and void.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All active members shall have equal voting power.
- C. Procedure - All decisions shall be arrived at by simple majority using an anonymous hand vote unless otherwise specified by the presiding officer. The Presiding Officer shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

All officer positions require at least one semester of active membership to qualify for a position and must show consistent, active participation in the club. Additionally, all officer positions must be willing and physically capable of carrying equipment to and from the office on a weekly basis and for special events. In addition to elected officers, there will be positions appointed by the E-Board whenever the need arises. These positions will have additional powers and responsibilities.

- A. President
 - a. Must have held and executive board position previously to hold the position, unless no such member is willing and able to fulfill the duties of the President.
 - b. Must demonstrate a vested interest in club activities and the well-being of the club. This will be evident in their attendance at weekly meetings and special events.
- B. Vice President
- C. Business Manager
- D. Secretary
 - a. Must be consistently available to attend weekly board meetings and to take roll call at weekly meetings.
- E. Office Manager
 - a. Must be a first year student to hold the position, unless there is no person able and willing to fulfill the duties of the Office Manager.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above. The President shall also be responsible for reserving meeting spaces, and shall be the primary contact person for the club, both for the public and the Students Association. In addition, the President shall be responsible for tallying votes for elections.
- F. The Vice President shall collaborate with the President to manage the duties of their office. The Vice President shall also be responsible for submitting event registration forms and assessment forms. In addition, the Vice President shall be responsible for creating and maintaining an updated calendar with important dates, such as weekly meeting times, board meeting times, special events, and if possible, current campaigns.
- G. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions, in addition to reporting to the officers and the Organization as a whole on its financial situation.
- H. The Secretary shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association. The Secretary shall also take roll call in a method at their discretion at all meetings, keep an accurate list of organization members, and take and maintain meeting minutes. The Secretary shall also be responsible for submitting correspondence with Organization members about weekly meetings, special events, fundraisers, or elections.

- I. The Office Manager shall be responsible for maintaining the club office neat and orderly, make sure fire code is observed, to keep stock of games and office supplies, and to make recommendations to the club on these concerns.
- J. Appointed positions will not be elected positions. Appointed officers shall be appointed unanimously by the executive board at their discretion. They will have a variety of powers and responsibilities and will be able to represent the executive board.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure - Any active undergraduate member of the University of Rochester Simulation Gaming Association can be considered a nominee for an officer position if they are nominated by another member and/or self-nominated prior to the date of election. A vote shall be held to determine which of the nominees for a given officer position will hold that position.
- B. Term of Office - All officers will serve a term of one year, expiring at the end of the academic year, or when the position becomes vacant. All officers, with the exception of the Office Manager, will take office at this time, following a transitional period after their election. The Office Manager will take office immediately after elected.
- C. Timing of Elections - Elections for all positions, with the exception of the Office Manager, will take place during the second week of April or after SIMCON has occurred. Elections for Office Manager will take place during the second week of October. Candidates should announce their intent to run one week prior to the election date.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a $\frac{2}{3}$ majority of the current active membership to pass. Any member of the organization may call for a vote of no confidence either publicly or anonymously.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - COMMITTEES

Not applicable.

ARTICLE VII - FINANCES

SECTION ONE - Students' Association members shall receive priority at SA-funded events conducted by this organization.

SECTION TWO - FUNDING

- A. The University of Rochester Simulation Gaming Association shall be eligible for SA funding.
- B. The University of Rochester Simulation Gaming Association shall be eligible to request Supplemental Funding.

ARTICLE VIII - CLASSIFICATION

SECTION ONE - The University of Rochester Simulation Gaming Association shall be classified as a Club.

ARTICLE IX - ADOPTION OF THE CONSTITUTION

SECTION ONE - $\frac{2}{3}$ of the entire active membership must approve the constitution.

SECTION TWO - This constitution will be ratified upon the signature of the Student Organization Administration & Review Committee and approval of the Senate.

SECTION THREE - This constitution shall not conflict with the Students' Association Constitution or bylaws.

ARTICLE X - AMENDMENTS

Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

ARTICLE XI - BYLAWS

SECTION ONE - At least a $\frac{2}{3}$ majority of the active membership must approve the bylaws and any amendments.

SECTION TWO - Bylaws should not conflict with this constitution or the SA Constitution or bylaws.

ARTICLE XII - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the University of Rochester Simulation Gaming Association. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE XIII - NONDISCRIMINATION POLICY

The University of Rochester Simulation Gaming Association does not discriminate against any individual or organization of individuals on the basis of age, color, disability, domestic violence status, ethnicity, gender identity or expression, genetic information, marital status, military/veteran status, national origin, race, religion/creed, sex, sexual orientation or any other status protected by law.

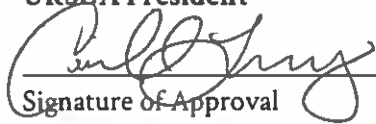
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Signature of Confirmation

Angellica Lara

URSGA President

_____ 10/19/18 _____
Date

 _____

Signature of Approval

Criswell Lavery

Chair, Student Organization Administration & Review Committee

_____ 10/22/18 _____
Date