

Last Edited 7/28/15



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

**University of Rochester
Society of Undergraduate Public Health Students**

We the students, faculty, and staff of the University of Rochester hereby establish the Society of Undergraduate Public Health Students of the University of Rochester and enact this constitution for its government. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

Article I. Purpose of Organization/Mission Statement

The Society of Undergraduate Public Health Students is devoted to connecting those with a common interest in public health. We aim to bridge the gap between the various disciplines in public health and to create public health opportunities by fostering connections between students, faculty, and the community. In addition, we aim to educate the student body about issues in public health through our events.

Article II. Membership

Section A. Membership

1. Eligibility – All Students' Association members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership. All members and associate members shall be listed on the organization's Campus Club Connection site.
2. Active membership is open to all University students with an interest in any area public health
 - a) Members may join by alerting an E-board member to their desire to join the organization
 - b) Minimum requirements to maintain active membership shall be determined by the Eboard but include attending at least one meeting or event each semester.
 - c) If an active member cannot fulfill the membership requirements, he/she will be returned to prospective membership status.
 - d) A member returned to prospective membership status may regain full membership at any time by attending a meeting or event.
 - e) If an active member is returned to prospective membership status two or more times, he/she may be declined readmission to full membership at the discretion of the E-board.
 - f) Any member who has been returned to prospective membership status two or more times may not serve on the E-board in the present or future.
3. Associate membership is open to any non-student member of the University community with an interest in any area of public health
 - a) Members may be admitted at the discretion of the E-board following a written request submitted by the individual requesting associate membership
 - b) Associate members must fulfill the same requirements as general members.

Article III. Meetings and Voting

Section A. General Meetings

1. A meeting shall be valid if a quorum is present. A quorum is defined as one half of the Executive Board, which must include either the President or Vice President.

Section B. Voting

1. Voting on any issue shall be official only if the meeting is valid.
2. All members shall have equal voting power.
3. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

Article IV. Officers and Qualifications

Section A. Officer Positions

1. **President:** The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers, and delegate duties to maintain a functioning club that fulfills the purposes set forth above. President shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association. Also, the president is responsible for maintaining the club email inbox and Ruth Merrill Box and is responsible for the Ruth Merrill locker key. Only active members who have previously held an officer position for at least one year are qualified to run for President.
2. **Vice-President:** The Vice-President shall take on all responsibilities of the President in his/her absence. In addition, the Vice-President is responsible for sending out club-wide emails and making all facility reservations. Only active members are qualified to run for Vice-President.
3. **Secretary:** The Secretary shall take roll call at all meetings, tally votes, maintain a current and accurate organization roster, and take and maintain meeting minutes. Only active members may run for the Secretary position.
4. **Business Manager:** The Business Manager will be responsible for maintaining all finances and keep detailed records of all transactions. Only active members may run for the Business Manager position.
5. **Public Relations Chair:** The Public Relations Chair is responsible for the organization of all club promotional items including posters, banners, and promotions. The chair is also responsible for connecting with other organization to facilitate cosponsorships and other events. Only active members may run for Publicity Chair.
6. **Webmaster:** The Webmaster is responsible for maintaining the organization's online presence (including the Facebook page) and advertising for events. Only active members are eligible for this position.

Section B. Duties of Officers

1. All officers shall be members of the Students' Association.
2. All officers shall promote active recruitment of new members.
3. All officers shall enforce this constitution.
4. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.

Section C. Nominations and Elections

1. **Nomination and Elections Procedure** – Nominations may be received by active members of the organization. Active members may choose to self-nominate. Nominees may then accept or reject their nomination. Candidates will then prepare a speech to be presented in front of the general body. This speech will not exceed 2 minutes. The candidate will then have 1 minute to answer questions. Candidates running for the same position may not be in the room for this speech. All voting shall be confidential. Elections shall take place at publicized general club meetings where all officers and active members present shall vote.
2. **Timing of Elections** – Elections for all Eboard positions shall take place in April.
3. **Term of Office** – Elected individuals are expected to serve for one full academic year. An elected individual may serve no longer than 2 consecutive terms in the same position.

Section D. Vacancies, Resignations, and Removals

1. Following a vacancy of an office, the position is to be filled by the same manner described in the Nominations and Elections Procedure. The vacancy must be filled within 4 weeks.
 - a) Should the Presidential office become vacant, the Vice-President shall assume the duties of the President, until the position can be filled.

2. A vote of no confidence is a vote to remove an officer.
 - a) Such a vote shall require a 2/3 majority of the active membership to pass the motion.
 - b) If a vote of no confidence on any officer is to take place, it must be given an official meeting's notice.
 - c) Any member of an organization can call for a vote of no confidence.
 - d) An office shall be declared vacant as the result of a vote of no confidence.

Section E. Provisions of Advisor(s)

Not Applicable

Article V. Committees

Not Applicable

Article VI. Finances

Section A. Students' Association members shall receive priority at SA-funded events conducted by this organization.

Section B. Funding

The Society of Undergraduate Public Health Students shall be eligible for SA funding.

Article VII. Classification

Section A. The Society of Undergraduate Public Health Students shall be classified as an academic council.

Article VIII. Adoption of the Constitution

Section A. Two-thirds of the active membership, must approve the constitution.

Section B. This constitution will be ratified upon approval of the Senate and the signature of the Speaker.

Section C. This constitution shall not conflict with the Students' Association constitution or by laws.

Article IX. Amendments

Section A. Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

Article X. By-laws

Section A. At least a 2/3 majority of the active membership must approve the by-laws and any amendments.

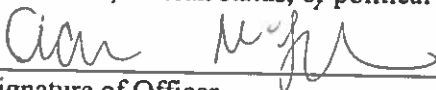
Section B. By-laws should not conflict with this constitution or the SA constitution or by-laws.

Article XI. Hazing Policy

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Society of Undergraduate Public Health Students. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

Article XII. Discrimination Policy

The Society of Undergraduate Public Health Students of the University of Rochester does not discriminate against any individual or organization of individuals on the basis of age, color, disability, ethnicity, gender identity, gender expression, marital status, national origin, race, religion, sex, sexual orientation, veteran status, or political affiliation.


Signature of Officer

2/15/16
Date

Last Edited 7/28/15

Submitting Constitution



2/15/16

Signature of SA Speaker

Date

Granting Recognition