



UNIVERSITY of ROCHESTER
STUDENTS' ASSOCIATION
GOVERNMENT

Undergraduate History Council

ARTICLE I - ESTABLISHMENT

We the students, faculty, and staff of the University of Rochester hereby establish the Undergraduate History Council (UHC) of the University of Rochester and enact this constitution for its governance. Failure to follow this constitution could result in revocation of Students' Association recognition of this organization.

ARTICLE II - MISSION STATEMENT

The mission of the Undergraduate History Council at the University of Rochester is to foster and promote a love of and passion for history. The Council strives to promote a spirit of cooperation and helpfulness, to create a better understanding among our members, to encourage vigorous participation in university, college, and general activities in our community.

ARTICLE III - MEMBERSHIP

SECTION ONE - MEMBERSHIP

- A. Eligibility - All Students' Association (SA) members shall be eligible for membership. An SA Member is a University of Rochester undergraduate of the College who has paid their SA activities fee. All University of Rochester faculty, staff, graduate students and Eastman students shall be eligible for associate membership. All members and associate members shall be listed on the organization's Campus Community Connection site. Membership is automatically renewed yearly unless the member graduates, requests to cancel their membership, or fails to meet membership requirements.
- B. Definition of active member - In order to be considered an active member students must first be an associate member and attend a minimum of two events per semester. Members will be notified of their eligibility to become an active member. Active members have the right and responsibility to vote in all Council business. Active members are eligible and encouraged to attend off campus events and trips.
- C. Definition of associate member - In order to be considered an associate member students need to be on the organization roster and email list. Associate members are not eligible to vote on Council business. Associate members are eligible to attend any off campus events and trips.

ARTICLE IV - MEETINGS AND VOTING

SECTION ONE - QUORUM

- A. A meeting shall be valid if a quorum is present. Quorum is defined as $\frac{1}{2}$ of the active membership plus two officers.

SECTION TWO - VOTING

- A. Voting on any issue shall be official only if the meeting is valid.
- B. All active members shall have equal voting power.
- C. Procedure – All decisions shall be arrived at by simple majority using a hand vote unless otherwise specified by the presiding officer. The President shall only vote to break a tie.

ARTICLE V - OFFICERS AND QUALIFICATIONS

SECTION ONE - OFFICER POSITIONS

- A. President. In order to be eligible for the position of President members need to be an active member in the Undergraduate History Council for the previous semester, have attended the majority of the meetings/events in the previous semester, be a declared or intended history major/minor, be a student in good standing that the University with a minimum GPA of 2.0 on a 4.0 scale, be prepared to serve a full term of two semesters, and have been a student at the University for a minimum of two semesters.
- B. Vice President. In order to be eligible for the position of President members need to be an active member in the Undergraduate History Council for the previous semester, have attended the majority of the meetings/events in the previous semester be a student in good standing that the University with a minimum GPA of 2.0 on a 4.0 scale, be prepared to serve a full term of two semesters, and have been a student at the University for a minimum of two semesters.
- C. Business Manager. In order to be eligible for the position of President members need to be an active member in the Undergraduate History Council for the previous semester, have attended the majority of the meetings/events in the previous semester, be a student in good standing that the University with a minimum GPA of 2.0 on a 4.0 scale, be prepared to serve a full term of two semesters, and have been a student at the University for a minimum of two semesters.

SECTION TWO - DUTIES OF OFFICERS

- A. All officers shall be members of the Students' Association.
- B. All officers shall promote active recruitment of new members.
- C. All officers shall enforce this constitution.
- D. All officers shall be responsible for knowing the sections of the Students' Association constitution and bylaws that apply to this organization.
- E. The President shall preside over the meetings and shall maintain organization within the club, communicate with other officers and delegate duties to maintain a functioning club that fulfills the purposes set forth above.
- F. The Business Manager shall be responsible for maintaining all finances and keep detailed records of all transactions.

- G. The Vice President shall be responsible for maintaining a current copy of this constitution open to inspection by all members of this organization, Senators, and all members of the Students' Association.
- H. The Vice President shall also take roll call at all meetings, tally votes, keep an accurate list of organization members and take and maintain meeting minutes.
- I. The Vice President shall assist the President in all duties in addition to the duties listed in this section.
- J. The Vice President shall be responsible for contacting members and informing members of upcoming events.
- K. The Business manager shall be responsible for planning, assisted by the other officers, all Council events and coordinate rooms.

SECTION THREE - NOMINATIONS AND ELECTIONS

- A. Nomination and Elections Procedure – Active members are eligible to run for office provided they will not be off campus for the first semester of their term. Members may be nominated for a position by emailing the president of their interest. At the second to last meeting of the semester candidates will present their platform to members in attendance. The platforms will be posted on the online ballot. The online ballot will be sent to all active members. The last day to vote is 2 days before the last meeting of the semester. After the new officers are elected a transition meeting will be held before the last day of finals.
- B. Term of Office – Officers shall serve a term of one academic year. Officers will officially take office after the last day of classes in the Spring semester.
- C. Timing of Elections – Elections will occur at the end of the Spring semester before the last day of classes.

SECTION FOUR - VACANCIES, RESIGNATIONS, AND REMOVALS

- A. At the first valid meeting following a vacancy of an office, the position is to be filled by the same manner described in *Article V, Section Three*.
- B. A vote of no confidence is a vote to remove an officer. Such a vote shall require a ¾ majority of the entire active membership to pass. Any member of the organization may call for a vote of no confidence.
- C. If a vote of no confidence on any officer is to take place, they must be notified one week in advance.
- D. An office shall be declared vacant as the result of a vote of no confidence.

ARTICLE VI - FINANCES

SECTION ONE - Students' Association members shall receive priority at SA-funded events conducted by this organization.

SECTION TWO - FUNDING

- A. Undergraduate History Council shall be eligible for SA funding.

ARTICLE VII - CLASSIFICATION

SECTION ONE – Undergraduate History Council shall be classified as an Undergraduate Council.

ARTICLE VIII - ADOPTION OF THE CONSTITUTION

SECTION ONE - Two-thirds of the entire active membership must approve the constitution.

SECTION TWO - This constitution will be ratified upon the signature of the Student Organization Administration & Review Committee and approval of the Senate.

SECTION THREE - This constitution shall not conflict with the Students' Association Constitution or Bylaws.

ARTICLE IX - AMENDMENTS

Adoption and ratification of amendments to this constitution shall follow the same procedure as adoption of the entire constitution.

ARTICLE X - BYLAWS

SECTION ONE - At least a 2/3 majority of the active membership must approve the bylaws and any amendments.

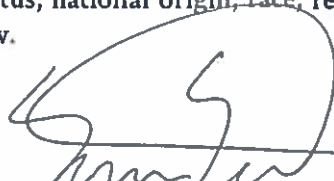
SECTION TWO - Bylaws should not conflict with this constitution or the SA Constitution or Bylaws.

ARTICLE XI - HAZING POLICY

Hazing, defined as the harassment of one individual by another individual or organization, is not permitted by the Undergraduate History Council. Behavior prohibited under this rule includes actions threatening substantial risk of physical or mental injury; actions exposing the individual to distressing, repulsive, or alarming situations or sensations; forced consumption of alcohol or drugs; actions in the form of social pressure which might cause harm to an individual.

ARTICLE XII - NONDISCRIMINATION POLICY

The Undergraduate History Council of the University of Rochester does not discriminate against any individual or organization of individuals on the basis of age, color, disability, domestic violence status, ethnicity, gender identity or expression, genetic information, marital status, military/veteran status, national origin, race, religion/creed, sex, sexual orientation or any other status protected by law.



Signature of Confirmation
Samuel Schacht
President, Undergraduate History Council

10/9/18

Date



Signature of Approval
Criswell Lavery
Chair, Student Organization Administration & Review Committee

10/10/18

Date