

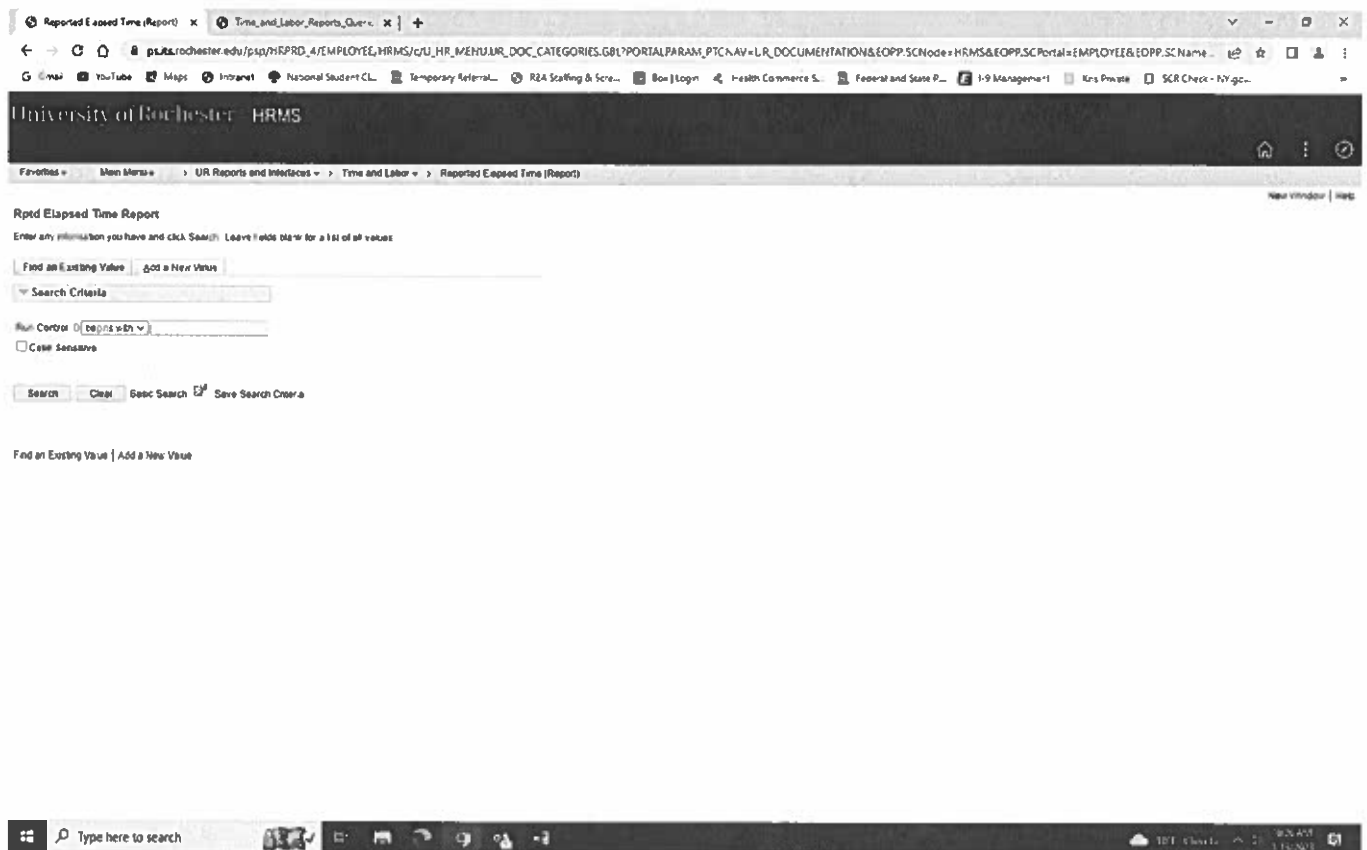
Time and Labor Report

Reported Elapsed Time (Query)

This report can be used to see a history of elapsed (nonwork) time for all your employees for a given time period. Query can be run by individual look-up or by time reporting group.

Navigation: Main Menu, UR Reports and interfaces, Time and Labor, Reported Elapsed Time (Report)

First name your Run Control ID:



Then proceed to this screen to set the parameters you are looking for. You may select up to 3 TRC (time reporting codes), in this example I chose to run this by individual employee for full 2022 calendar year and selected to view CNH code:

Here is view by time reporting group, in this example I ran BA925, for full 2022 calendar year and chose CNH code:

Result came back showing 5 staff on this team with using CNH time last year

The screenshot shows the HRMS 'Elapsed Time' report for group BA925. The report lists 5 staff members, each with a list of time entries for 'Contagion Pay' throughout 2022. The total time for each staff member is summarized at the end of their respective sections.

Staff ID	Date	TRC	Description	Quantity
[Redacted]	11/17/2022	CNH	Contagion Pay	8.00
	11/18/2022	CNH	Contagion Pay	8.00
	11/22/2022	CNH	Contagion Pay	8.00
	11/23/2022	CNH	Contagion Pay	8.00
				37.00
[Redacted]	04/13/2022	CNH	Contagion Pay	3.00
	04/14/2022	CNH	Contagion Pay	1.80
	04/15/2022	CNH	Contagion Pay	8.00
	04/18/2022	CNH	Contagion Pay	5.50
	04/19/2022	CNH	Contagion Pay	8.00
	04/20/2022	CNH	Contagion Pay	8.00
	04/21/2022	CNH	Contagion Pay	8.00
	04/22/2022	CNH	Contagion Pay	8.00
			48.30	
[Redacted]	01/04/2022	CNH	Contagion Pay	2.87
	01/08/2022	CNH	Contagion Pay	8.80
	01/07/2022	CNH	Contagion Pay	5.65
	01/12/2022	CNH	Contagion Pay	6.89
	04/15/2022	CNH	Contagion Pay	5.35
				27.96
[Redacted]	01/03/2022	CNH	Contagion Pay	8.00
	01/04/2022	CNH	Contagion Pay	8.00
	01/05/2022	CNH	Contagion Pay	8.00
	01/06/2022	CNH	Contagion Pay	8.00
	01/07/2022	CNH	Contagion Pay	8.00
			48.00	
[Redacted]	11/29/2022	CNH	Contagion Pay	8.00