



Departmental Recommendation for J-1 Academic Training (AT)

The application process for J-1 Academic Training requires a recommendation and evaluation of academic objectives from the student's advisor and Dean. The ISO is responsible for AT authorizations and will notify the student when documentation is available for pick-up. Please allow one week for processing. Additional information on the application process is available online. **Please meet with an International Student Advisor to discuss timing, documentation, and any travel plans.**

Student Information:

University ID#: _____

Name: _____ Date of Birth: ____/____/____

Email: _____ Phone: _____

J-1 Student Category: Bachelors Masters Doctorate Non-Degree (Certificate, Visiting Student)

Expected Date of Completion as listed on DS-2019: _____ Employer's offer letter is attached

Requested AT Period: Start Date: ____/____/____ End Date: ____/____/____

Job Title: _____ Hours per week: ____

Site of requested Academic Training Employer: _____

Street Address: _____

City: _____ State: _____ Zip Code: _____

Supervisor at Training Location Full Name: _____

Email: _____ Phone: _____

Recommendation of Academic Advisor:

Has this student maintained continuous full-time enrollment? Yes No

If No, please explain: _____

Appropriate Training: Please review and certify that the proposed period of Academic Training is related to the student's field of study and is an integral part of the academic program. The objectives of the Academic Training are described as:

Advisor's Name: _____ Phone: _____

Signature: _____ Date: _____

Certification from Dean's Office:

Grad/Undergrad Dean's Signature

Name (print)

Date