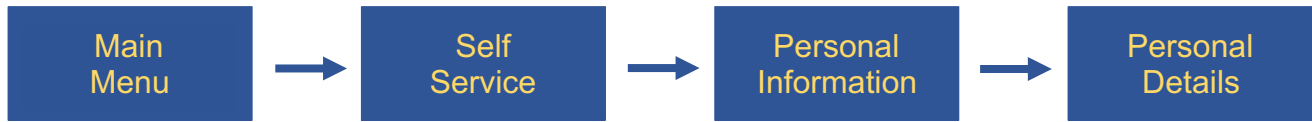


# SELF SERVICE: PERSONAL INFORMATION

Use the navigation below to view and/or edit your **Personal Details**.



Home Personal Details

QA & Compl Spec, Lab Med  
Update Photo

**Addresses**

Home Address  
90 Akron St  
Rochester, NY 14609-7619  
Monroe Current

Mailing  
No data exists.

Select the “+” or “>” icons to add or make changes. Please note the



button may be located in the upper-right corner of the dialog box.

**Contact Details**

**Phone**

Number	Extension	Type	Preferred
585.275.1234		Work	✓ >

**Email**

Email Address	Type	Preferred
<a href="mailto:rhonda.red@rochester.edu">rhonda.red@rochester.edu</a>	U of R E-mail Address	✓ >

**Note:** Marital Status and/or Name Changes must be processed by HR. Please complete a *Personal Data Form* and send to the Office of Total Rewards, 60 Corporate Woods, Suite 310, PO Box 270453, Rochester, NY 14627 or it may be emailed to [TotalRewards@rochester.edu](mailto:TotalRewards@rochester.edu). The form can be accessed from the HRMS menu under Quick Links for *Helpful Information*, then navigate to the icon for *Fill Out Forms*.