Sound Latency in Zoom on Windows 10

For the best sound / audio quality in Zoom, follow these steps

Step 1:

• Make sure you're listening through headphones and not through your external speakers **Step 2**:

• Click the up arrow next to the Microphone Icon in the bottom left of the screen and select "Audio Settings..."

	Test Speaker & Microphone Switch to Phone Audio Leave Commuter Audio		
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Mute	Stop Video	Invite	Manage Participants

Step 3:

• Within that window, click "Advanced" at the bottom-right of the screen

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Step 4:

- Set "Suppress Persistent Background Noise" to "Disable"
- Set "Suppress Intermittent Background Noise" to "Disable"
- Make sure there's a blue checkmark in the "Show in-meeting option to 'Enable Original Sound' from microphone" box

Audio Processing	Restore Defaults	
Suppress Persistent Background Noise (1)	Disable	÷
Suppress Intermittent Background Noise 🕥	Disable	
Echo cancellation	Auto	14

Step 5:

• Come back to the meeting screen where you can see your webcam and make sure that the "Turn Original Sound Off" bar is blue



Additionally, you might want to turn-off Sound Enhancements in Windows 10:

- On your computer keyboard, hold down the WINDOWS key + R to open the **Run** dialog box.
- In the **Run** dialog box, type "control panel" and press ENTER.
- In the Control Panel, navigate to **Hardware and Sound > Sound**.
- Choose the **Playback** tab, right-click on your default audio device and choose **Properties.**
- Choose the Enhancements Tab, and check the box to Disable All Sound Enhancements.
- Choose the Advanced Tab. Under Default Format, choose 16-bit, 44100 Hz (CD Quality) from the drop down menu.
- Click Apply and OK. Close all other open windows.

Zoom <u>support page</u>