

POLICY

Business Continuity Management Governance Policy

ISSUED ON 11/16/2022

This policy aims to establish a Business Continuity Management Program (BCMP) Governance Committee. The BCMP is comprised of Emergency Preparedness, Crisis Management, IT Disaster Recovery, and Business Resumption planning as defined in the BCMP charter. The objective of the committee is to commit the University and Strong Memorial Hospital to develop a business continuity program, and establish guidelines to govern the program. This committee is the guiding body to review BCMP risks and mitigation strategies associated with patient care, research, administration, and academics, and set priorities for program implementation.

In addition, subject to the approval of policies through the University Policy Committee, the Governance Committee shall draft and maintain policies and standards necessary to ensure all necessary legal, regulatory, and accreditation requirements are addressed, and commonly accepted practices are being employed across the University. The following policies and standards have been developed:

- 0BCM01 Business Continuity Management Governance Policy
- [0BCM02 Business Continuity Management Policy \(https://www.rochester.edu/policies/policy/business-continuity-management-policy/\)](https://www.rochester.edu/policies/policy/business-continuity-management-policy/)

The University and Strong Memorial Hospital are responsible for creating and maintaining a governance committee that represents the multiple lines of business at the University.

Appendix 1: Revision History

Modification(s) Made	Modified By:	Date of Modifi cation	Approver	Approv al Date
Document Created	Business Continuity Project Director	07/20/ 2017		
Document revised for program start up	Business Continuity Project Director	6/3/ 2021		
Reviewed and edited	BCM Steering Committee	1/14/ 2022		

Reviewed and edited	BCM Governance Committee	1/20/2022	Governance Committee	1/20/2022
Reviewed and edited	Business Continuity Program Manager	6/28/2022		

Appendix 2: Contact Information

Please address any questions or concerns with any policies set forth within this document to the University of Rochester Business Continuity Management Program Office (avincent@safety.rochester.edu (<mailto:avincent@safety.rochester.edu>))

ABOUT THIS POLICY

Policy Applies To

Staff

Policy Number

0BCM01

Issuing Authority

Administration & Finance

Responsible Officer

Mike Liberty

Contact Information

mliberty@safety.rochester.edu (mailto: mliberty@safety.rochester.edu)

RELATED POLICIES

[Business Continuity Management Policy \(https://www.rochester.edu/policies/policy/business-continuity-management-policy/\)](https://www.rochester.edu/policies/policy/business-continuity-management-policy/)