

# FAQs

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# FAQs

## Academic Progress

**Q:** The Progress wheels appear less complete than what I expect.

**A:** The progress wheels assess completion of **requirement groups** which is referring to the requirement column in academic progress, not individual courses. For majors, the progress wheels also include the four University degree requirements (128 credit hour, cumulative GPA, Rochester Curriculum, Primary Writing) in addition to your major requirements. Completion refers to requirement groups that are **Satisfied**. Anything in progress is not counted as complete.

**Q:** A course I plan to use towards a minor I want to declare is appearing in **unused registrations**. Does this mean I cannot use it?

**A:** Unused registration are courses not currently being used to satisfy any major, minor or cluster requirement. It does not mean you have not earned the course and credit; it means it's not needed or not eligible for the degree requirements. If you add a minor and courses in unused registration are eligible to satisfy the minor requirements, they will get pulled in accordingly.

**Q:** My 3 discipline Rochester Curriculum (RC) Requirement is showing as **in progress**, but I know I have a program declared in each area and it should read **satisfied**.

**A:** This is most common with variable programs. If you have a declared program that is identified as being variable, meaning the combination of courses chosen with the department determines the area of the RC it satisfies the system is not able to pick it up as a specific area since it varies by student. Review all your declared programs of study and the area they satisfy. If you know you declared Digital Media Studies as a Natural Science when declaring with the department, and natural science is your missing area, you will be all set. This will not impact your ability to complete. If you are unsure, email [Degreeaudithelp@rochester.edu](mailto:Degreeaudithelp@rochester.edu) and we can confirm.

**Q:** My cumulative GPA is showing something different than I thought.

**A:** If your cumulative GPA does not appear as you expect, look over all your courses in your academic history to confirm your grades, S/F, repeat courses etc. If you are still unsure you can email [Degreeaudithelp@rochester.edu](mailto:Degreeaudithelp@rochester.edu) to troubleshoot.

**Q:** One of my Requirements for Brain and Cognitive Sciences says I still need to take BCSC 151, but I took PSYC 151, isn't this the same course?

**A:** If a requirement is not being satisfied but a course was taken that is cross-listed with a course listed as acceptable for the requirement, this is easily corrected through an email to [degreeaudithelp@rochester.edu](mailto:degreeaudithelp@rochester.edu). We have accounted for as many cross-listings as possible, but there are still some that may need to be added to the requirement.

**Q:** My Cluster should be showing complete but one of the courses I took is not pulling into the program.

**A:** First, be sure to reference the cluster search engine to confirm the course you took is an acceptable course, and to confirm you are declared in the correct cluster. If you need to change your cluster, submit the Rochester Curriculum Change form. If the course was taken is cross-listed with a course listed as acceptable for the requirement, or send an email to [degreeaudithelp@rochester.edu](mailto:degreeaudithelp@rochester.edu).

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**Q:** What do I do if I used the S/F option on a course and it's not pulling into my major, minor, or cluster requirements like expected it to?

**A:** Courses that are covered with an S are not eligible to satisfy degree requirements. Refer to the University of Rochester S/F policy for guidance and instructions on removing the S/F option from your course(s).

**Q:** The remaining column says "Minimum Combination Required" and I don't know what this means.

**A:** Minimum combination means that the rule has multiple smaller rules combined and something in the combination is still unsatisfied. For example, Calculus is typically in a combination rule where you need to complete MATH 141, 161 or 171 and then MATH 142 or 162 or 172. If you have only completed MATH 161 then you still need MATH 162 and the requirement will say "minimum Combination Required" and you can look at the list of eligible courses to determine what is still outstanding.

## Degree Clearance

**Q:** I need proof that I am going to graduate, but the degree award date hasn't happened yet. **A:** If you are an international student who requires a letter from the University for Visa purposes, or you are applying for employment or graduate school and you have a deadline before the award date, please email the Registrar's Office at [degreeaudithelp@rochester.edu](mailto:degreeaudithelp@rochester.edu).

**Q:** Am I on track to complete my degree Requirements?

**A:** Review your academic progress in UR Student and use the self-assessment tool to help you navigate through your degree requirements. Reach out to any of the resources provided for assistance in determining your remaining degree requirements.

**Q:** I think I can complete my degree requirements in less than 8 semesters, or I think I am going to need to additional semesters to earn my degree.

**A:** Reference the Graduation section of the advisor handbook to learn more about early or late graduation.

## Commencement

For information relating to the Commencement ceremonies, please visit the Commencement website. Here you can find lots of useful information on date, Schedules, Diploma delivery, accommodations etc. as soon as information becomes available.

## Diplomas

**Q:** When will I get my diploma?

**A:** Diplomas will be mailed directly to students no later than 4 weeks after each degree award date. Diplomas are mailed directly via USPS mail which can cause delays in delivery. To inquire about international diploma delivery, contact [degreeaduihelp@rochester.edu](mailto:degreeaduihelp@rochester.edu).

**Q:** Where will it be mailed?

**A:** Diplomas will be mailed to the address provided by the student via the Intent to Graduate form, which is sent to eligible students each term. If a student does not submit the form, the diploma will be mailed to the primary home address listed in UR Student.

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**Q:** How do I get a diploma cover?

**A:** Each student will be provided with a diploma cover at commencement. If a student completes more than one major/degree, they will receive a diploma cover for each degree earned.

**Q:** What will be included on my Diploma?

**A:** A diploma will include the following information:

- The school you attended (Arts and Sciences or Hajim)
- Name as indicated on your intent to graduate form
- Degree type (BA or BS)
- Major title(s)
- Latin Honors

The diploma will not include:

- Minors or clusters
- Departmental honors and distinctions

**Q:** I want my name to be written a specific way on my diploma that is different from my name in UR Student

**A:** Students are required to submit the Intent to Graduate form in their last semester which will identify how they would like their name to be printed on their diploma and in the commencement program. If this form is not received by the Registrar's Office, the legal name in UR Student will be printed on the diploma.

**Q:** I have two degrees; will I receive two diplomas?

**A:** Students who pursue a Bachelor of Arts (BA) **and** a Bachelor of Science (BS) degree, or students who pursue two or more BS degrees will receive a diploma for each degree earned. Students who pursue a BA with more than one major will receive **only one diploma** with all majors listed on the one diploma.

**Q:** I want an additional diploma, is that an option?

**A:** To order a duplicate diploma, please visit the Registrar's website to order a duplicate document.

## Transcripts

You can order a transcript at any time on the Registrar's Website through the National Student Clearinghouse. Degree information will not be available until 1-2 weeks after the degree award date. Transcripts will indicate all programs of study, departmental honors, and distinctions as well as Latin Honors.