

# # First-Year Housing Assignments and Move-In Instructions

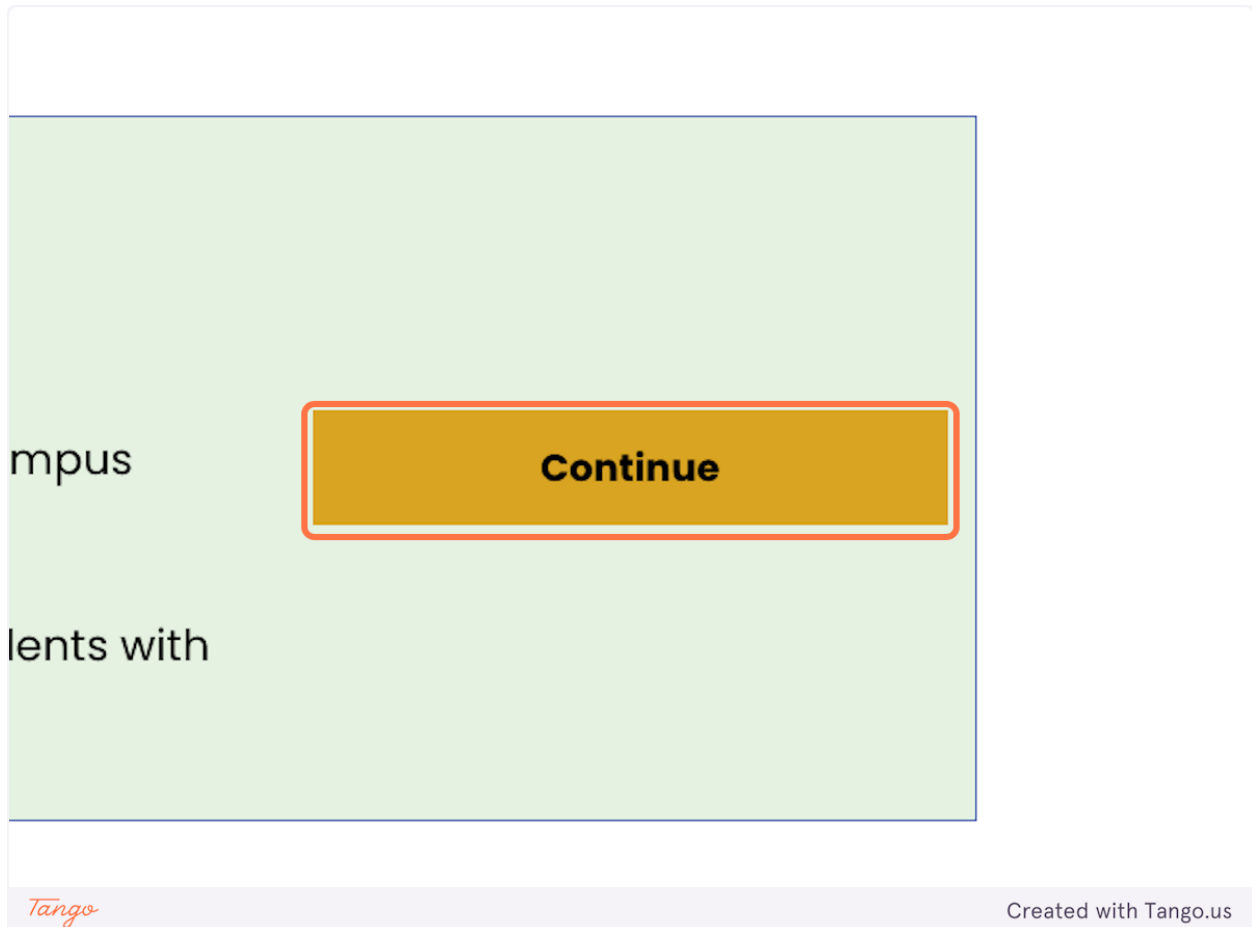
## 1. Click on Undergraduate Housing Portal

This is the same spot your application was in.

The screenshot shows the top portion of a web application. At the top, a blue header bar contains the text "Administration User". Below this is the University of Rochester logo, featuring a crest with the motto "MELIORA" and the text "UNIVERSITY of ROCHESTER". A dark blue navigation bar contains three items: a hamburger menu icon, the text "Home", and the text "Undergraduate Housing Portal" which is highlighted with an orange border. To the right of the navigation bar is the text "Summer Application". Below the navigation bar, the main content area starts with the heading "Home" and a personalized greeting "Hi .Juliane .Schnibbe!". A prominent grey box contains the text "River Campus Waitlist Application and Room Change Request form". Below this, a paragraph begins with "The River Campus Room Change Request form and Waitlist Housing App...". At the bottom left, the word "Tango" is written in a red script font, and at the bottom right, the text "Created with Tango.us" is displayed.

## 2. Click on Continue for Academic Year 2024-2025

When you click on continue, you will see where you're at in the process. If you signed the contract, you have been assigned housing. If you did not sign the contract, you will need to do so as soon as possible. You will be assigned housing within a few business days of your submission. If you have any questions, please email [housingassignments@reslife.rochester.edu](mailto:housingassignments@reslife.rochester.edu).



### 3. Click Save and Continue

If you have a housing assignment you will see new navigation to view your assignment and sign up for move-in.

The screenshot shows a web browser window with the University of Rochester logo and a navigation menu. The main content area displays the 'Application Submitted' status, indicating that the user's on-campus housing application has been submitted. A yellow 'Save & Continue' button is visible next to the 'Meal Plan Selection' item in the sidebar. The footer includes the Tango logo and the text 'Created with Tango.us'.

Administration User

UNIVERSITY of ROCHESTER

Home Undergraduate Housing Portal Summer Application Log Out

Application Submitted

Your On-Campus Housing Application has been submitted.

First-Year housing assignments will be sent on July 1st. First-Year applications received after July 1st will receive assignments on a rolling basis throughout July.

If you have any questions, please email [housingassignments@reslife.rochester.edu](mailto:housingassignments@reslife.rochester.edu)

Save & Continue

First Year Housing Information

Home Residence

Housing Application/Contract

Housing Questionnaire

Meal Plan Selection

Rocky Bucks Selection

Application Submitted

Housing Assignment Summary

Page Selector

Proceed to Move-In Scheduling

First Year Move-In

August 19th and August 20th

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## 4. Housing Assignment Summary Page

This page contains your room assignment and roommate(s) if applicable. Be sure to read this page carefully.



- Housing Assignment Summary
- Page Selector
- Proceed to Move-In Scheduling
- First Year Move-In
- August 19th and August 20th

### Housing Assignment Summary

You started your application for 2024-25 Undergraduate Housing on 6/25/2024, have a room reservation for **Lovejoy Hall-0220-B**, and have signed the contract as of 6/25/2024.

### Booking Summary

**Room:** Lovejoy Hall-0220-B  
**Room Type:** Double  
**Location:** Lovejoy Hall

### Meal Plan Information:

For Fall 2024 you have selected *Commuter Dining Declining*. For Fall 2024 you have selected *150 Pass Plan*. For Fall 2024 you have selected *Option C Dining Declining*.

Bed	Occupant	Check In Date	Check Out Date	First Name	Last Name
Lovejoy Hall-0220-A	Lindsay Karback	8/22/2024	12/19/2024	.Lindsay	.Karback
Lovejoy Hall-0220-B	Juliane Schnibbe	8/22/2024	12/19/2024	.Juliane	.Schnibbe

### Roommate(s) Contact Information (if applicable)

**Semester:** Fall 2024  
**My Room:** Lovejoy Hall-0220-B

**Fall 2024 :** .Lindsav. Karback

## 5. Area Offices

If you have any questions about your room or building, please contact your area office. If you have questions about your housing assignment, please reach out to [housingassignments@reslife.rochester.edu](mailto:housingassignments@reslife.rochester.edu)

Administration User

Hall-0220-B    Schnibbe    8/22/2024    12/19/2024    .Juliane    .Schnibbe

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### Roomate(s) Contact Information (if applicable)

**Semester:** Fall 2024  
**My Room:** Lovejoy Hall-0220-B

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**Fall 2024 :** .Lindsay, .Karback

Email: [lindsay.karback@rochester.edu](mailto:lindsay.karback@rochester.edu)


In order to begin a successful roommate relationship, we encourage you to contact your new roommate via the email listed, or through social media channels like Facebook and Instagram.

**Area Office Contact Information:** Please contact your Area Office with any questions regarding your residence hall. For housing questions, please email [housingassignments@reslife.rochester.edu](mailto:housingassignments@reslife.rochester.edu).

**First-Year Hill Area Office** (Genesee Hall and Susan B. Anthony Hall: Gannett, Hollister, Morgan, and Gates Wings)  
Phone: (585) 275-8764 Email: [sba@reslife.rochester.edu](mailto:sba@reslife.rochester.edu)

**First-Year Quad Area Office** (Gilbert, Hoeing, Lovejoy, and Tiernan Halls)  
Phone: (585) 275-5685 Email: [freshmanquad@reslife.rochester.edu](mailto:freshmanquad@reslife.rochester.edu)

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River Campus Office for Residential Life & Housing Services  
University of Rochester

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## 6. Move-In Information

Please read this page carefully. If you are part of an early arrival group you only need to review the early arrival page. Do not sign up for a move-in time slot.

The screenshot shows a web application interface for the University of Rochester. At the top, there is a blue navigation bar with a star icon, the text "Administration User", and utility icons for help, edit portal, and user profile. Below this is the University of Rochester logo. A dark blue navigation bar contains a menu icon, the text "Home Undergraduate Housing Portal Summer Application", and a "Log Out" link. The main content area features a vertical list of steps on the left, each with a circular indicator. The "Page Selector" step is highlighted with a blue circle, while others have green checkmarks. To the right of the list, the "Page Selector" section contains text about move-in dates, international student assignments, and early arrival groups. Below this text is a "Select Next Step" dropdown menu with the text "Please select next step" and a yellow "Save & Continue" button. The footer includes the "Tango" logo and the text "Created with Tango.us".

Administration User

UNIVERSITY of ROCHESTER

Home Undergraduate Housing Portal Summer Application Log Out

First Year Housing Information

Home Residence

Housing Application/Contract

Housing Questionnaire

Meal Plan Selection

Rocky Bucks Selection

Application Submitted

Housing Assignment Summary

Page Selector

Proceed to Move-In Scheduling

First Year Move-In August 19th and August 20th

### Page Selector

First Year Move-In is Monday, August 19th and Tuesday, August 20th. Students may select one time slot to move-in and may change it until August 1st, when the sign up closes.

International Students: Students participating in International Student Orientation have been pre-assigned to Monday, August 19th in order to attend their program. These times may be switched on the appointments page.

Early Arrival Groups: Students participating in early arrival groups do not sign up for move in time slots and should select Early Arrival Programs in the drop down question below.

Select Next Step

Please select next step

Save & Continue

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## 8. Proceed to Move-In Scheduling

For those moving in on August 19th or 20th, please let us know how you will arrive on campus. In early August you will receive more detailed move-in instructions specific to your arrival method.

The screenshot shows a web portal for the University of Rochester. At the top, there is a blue header with a star icon, the text "Administration User", and utility icons for help, edit portal, user profile, and refresh. Below the header is the University of Rochester logo. A dark blue navigation bar contains a hamburger menu icon, the text "Home Undergraduate Housing Portal Summer Application", and a "Log Out" link. The main content area is divided into two columns. The left column is a vertical list of steps, each with a green checkmark icon, except for the current step which has a blue circle. The steps are: First Year Housing Information, Home Residence, Housing Application/Contract, Housing Questionnaire, Meal Plan Selection, Rocky Bucks Selection, Application Submitted, Housing Assignment Summary, Page Selector, Proceed to Move-In Scheduling (current step), First Year Move-In, and August 19th and August 20th. The right column is titled "Proceed to Move-In Scheduling" and contains the following text: "How will you be arriving to campus?", "Definitions:", a bulleted list of "Personal vehicle (this includes rental vehicles- anything that will require you to park on campus)" and "Taxi, Uber, Lyft, Shuttle, Bus, or any other ride share", "You may return and switch this until August 1st.", and "Method of Transportation". Below this text is a dropdown menu with "Personal Vehicle" selected and an information icon. A yellow "Save & Continue" button is positioned below the dropdown. At the bottom of the page, the "Tango" logo is on the left and "Created with Tango.us" is on the right.

Administration User

UNIVERSITY of ROCHESTER

Home Undergraduate Housing Portal Summer Application Log Out

First Year Housing Information

Home Residence

Housing Application/Contract

Housing Questionnaire

Meal Plan Selection

Rocky Bucks Selection

Application Submitted

Housing Assignment Summary

Page Selector

Proceed to Move-In Scheduling

First Year Move-In

August 19th and August 20th

### Proceed to Move-In Scheduling

How will you be arriving to campus?

Definitions:

- Personal vehicle (this includes rental vehicles- anything that will require you to park on campus)
- Taxi, Uber, Lyft, Shuttle, Bus, or any other ride share

You may return and switch this until August 1st.

Method of Transportation

Personal Vehicle

Save & Continue

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## 9. Move-In Schedule

Please read this page carefully.

The screenshot shows a web portal interface for a university. At the top, there is a blue navigation bar with a star icon, the text "Administration User", and utility icons for help, edit portal, user profile, and navigation. Below this is a dark blue secondary navigation bar with a hamburger menu icon, the text "Home Undergraduate Housing Portal Summer Application", and a "Log Out" link. The main content area is white and features a left-hand sidebar with a list of menu items, each preceded by a green checkmark icon, except for the last one which has a blue circle icon. The menu items are: "First Year Housing Information", "Home Residence", "Housing Application/Contract", "Housing Questionnaire", "Meal Plan Selection", "Rocky Bucks Selection", "Application Submitted", "Housing Assignment Summary", "Page Selector", "Proceed to Move-In Scheduling", and "First Year Move-In August 19th and August 20th". The selected item is "First Year Move-In August 19th and August 20th". The main content area is titled "First Year Move-In August 19th and August 20th" and contains a prominent grey box with the following text: **\*\*Please note, the Monday 4 pm (4 pm - 8 pm) slot is check-in time slot is restricted to students arriving after hours due to international flights and coming to campus via taxi, shuttle, ride share, or public transportation. There will not be move-in assistance during this time block. \*\*** Below this box, there is a paragraph of text: "If you would like to switch your day and/or time you may do so until August 1st. Any canceled time slot will return to being available for other students to select, so be sure to check back as needed for changes." Underneath this is a section titled "My Appointments" with a message: "You don't have any appointments at the moment". Below that is a section titled "Book an Appointment" with the subtext "Select appointment type". A button with a right-pointing chevron and the text "August 2024 First Year Move In Appointments" is visible. At the bottom left of the page is the "Tango" logo, and at the bottom right is the text "Created with Tango.us".

Administration User

Home Undergraduate Housing Portal Summer Application Log Out

- First Year Housing Information
- Home Residence
- Housing Application/Contract
- Housing Questionnaire
- Meal Plan Selection
- Rocky Bucks Selection
- Application Submitted
- Housing Assignment Summary
- Page Selector
- Proceed to Move-In Scheduling
- First Year Move-In August 19th and August 20th

### First Year Move-In August 19th and August 20th

**\*\*Please note, the Monday 4 pm (4 pm - 8 pm) slot is check-in time slot is restricted to students arriving after hours due to international flights and coming to campus via taxi, shuttle, ride share, or public transportation. There will not be move-in assistance during this time block. \*\***

If you would like to switch your day and/or time you may do so until August 1st. Any canceled time slot will return to being available for other students to select, so be sure to check back as needed for changes.

#### My Appointments

You don't have any appointments at the moment

#### Book an Appointment

Select appointment type

> August 2024 First Year Move In Appointments

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**10. Click on the August 2024 First Year Move In Appointments to access the calendar for selection.**

**international flights and coming to campus via taxi, shuttle, ride share, or public transportation. There will not be move-in assistance during this time block. \*\***

If you would like to switch your day and/or time you may do so until August 1st. Any canceled time slot will return to being available for other students to select, so be sure to check back as needed for changes.

**My Appointments**

You don't have any appointments at the moment

**Book an Appointment**  
Select appointment type

> August 2024 First Year Move In Appointments

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## 11. Appointments calendar

Depending on what kind of device you are using, you may need to scroll to see appointment time blocks. Select the best option for you. You can change it until August 1st. Any time a student cancels an appointment it goes back into the available appointments for other students.

The screenshot shows a web interface for booking an appointment. At the top, there is a blue navigation bar with a star icon, the text 'Administration User', and utility icons for help, edit portal, and user profile. Below the navigation bar, the main heading is 'Book an Appointment' with a sub-heading 'Select appointment type'. A dropdown menu is open, showing 'August 2024 First Year Move In Appointments'. Underneath, there is a section 'Select Date and Time' containing a calendar for August 2024 and a list of available timeslots for Monday, 19 August 2024.

**Book an Appointment**  
Select appointment type

August 2024 First Year Move In Appointments

Select Date and Time

August 2024 < Today >

SUN	MON	TUE	WED	THU	FRI	SAT
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Available Timeslots On  
**Monday, 19 August 20:**

9:00 AM	1 hr 4 available	10:00 AM	av
11:00 AM	1 hr 10 available	12:00 PM	av
1:00 PM	1 hr 3 available	4:00 PM	av

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**River Campus** Office for Residential Life & Housing Services  
University of Rochester  
020 Gates Hall, P.O. Box 270468  
Rochester, New York 14627-0468  
Phone: (585) 275-3166

**Eastman** Office for Residential Life  
100 Gibbs Street  
Rochester, New York 14627-0468  
Phone: (585) 274-1106

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## 12. Appointment Times

You can see how many slots are available per time block.

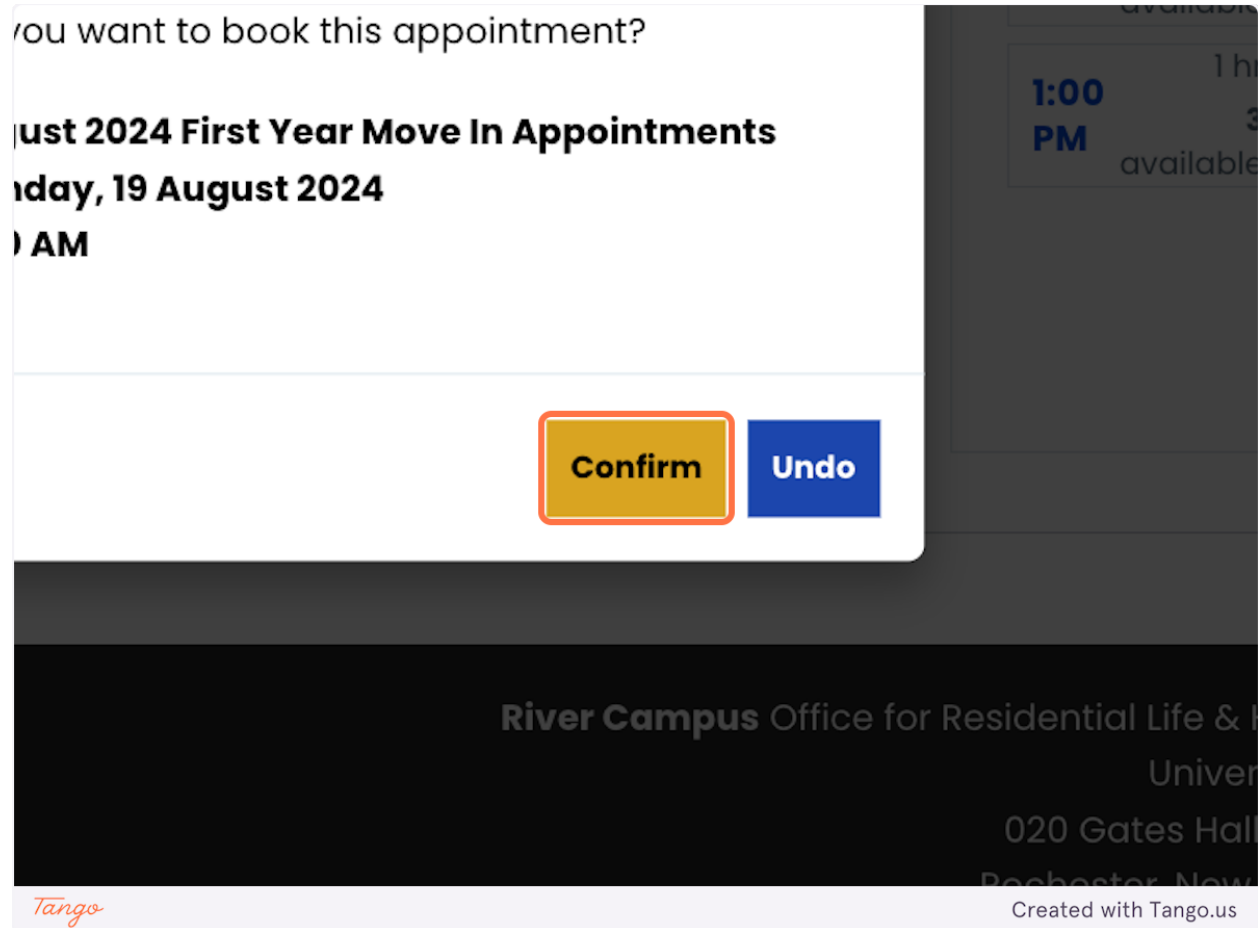
The screenshot displays a scheduling interface. On the left is a calendar view for the week of August 1st to 3rd, with days labeled THU, FRI, and SAT. On the right, a panel titled "Available Timeslots On Monday, 19 August 2024" lists six 1-hour slots. The 9:00 AM slot is highlighted with a red border and shows 4 available slots. The 10:00 AM slot shows 1 available slot. The 11:00 AM slot shows 10 available slots. The 12:00 PM slot shows 1 available slot. The 1:00 PM slot shows 3 available slots. The 4:00 PM slot shows 1 available slot.

Time	Duration	Available Slots
9:00 AM	1 hr	4
10:00 AM	1 hr	1
11:00 AM	1 hr	10
12:00 PM	1 hr	1
1:00 PM	1 hr	3
4:00 PM	1 hr	1

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### 13. Confirmation

You will be prompted to confirm.



## 14. Appointment confirmation and features

Once you select your day and time you'll be able to make changes (cancel or reschedule) until August 1st.

The screenshot shows a web application interface for booking a move-in appointment. The page title is "First Year Move-In August 19th and August 20th". On the left, there is a progress list with 14 items, the last of which is "August 19th and August 20th" (highlighted in blue). The main content area includes a "Booking Confirmed" message with a "Thanks for booking an appointment!" note and an "Add To Calendar" button. Below this is a warning: "\*\*Please note, the Monday 4 pm (4 pm - 8 pm) slot is check-in time slot is restricted to students arriving after hours due to international flights and coming to campus via taxi, shuttle, ride share, or public transportation. There will not be move-in assistance during this time block. \*\*". A note below states: "If you would like to switch your day and/or time you may do so until August 1st. Any canceled time slot will return to being available for other students to select, so be sure to check back as needed for changes." The "My Appointments" section shows a message: "You have reached the maximum appointment limit for August 2024 First Year Move In Appointments." Below this is a table with columns: Date and Time, Duration, Appointment Type, Location, Add to Calendar, Reschedule, and Cancel. The table contains one row: Monday, 19 August 2024 9:00 AM, 1 hr, August 2024 First Year Move In Appointments, Genesee, Add to Calendar, Reschedule, Cancel. At the bottom, there is a "Book an Appointment" section with a dropdown menu showing "August 2024 First Year Move In". The page footer includes the "Tango" logo and "Created with Tango.us".

Administration User

1 0 Edit Post

First Year Housing information

Home Residence

Housing Application/Contract

Housing Questionnaire

Meal Plan Selection

Rocky Bucks Selection

Application Submitted

Housing Assignment Summary

Page Selector

Proceed to Move-In Scheduling

First Year Move-In

August 19th and August 20th

### First Year Move-In August 19th and August 20th

Booking Confirmed

Thanks for booking an appointment!

Add To Calendar

**\*\*Please note, the Monday 4 pm (4 pm - 8 pm) slot is check-in time slot is restricted to students arriving after hours due to international flights and coming to campus via taxi, shuttle, ride share, or public transportation. There will not be move-in assistance during this time block. \*\***

If you would like to switch your day and/or time you may do so until August 1st. Any canceled time slot will return to being available for other students to select, so be sure to check back as needed for changes.

#### My Appointments

You have reached the maximum appointment limit for August 2024 First Year Move In Appointments

Date and Time	Duration	Appointment Type	Location	Add to Calendar	Reschedule	Cancel
Monday, 19 August 2024 9:00 AM	1 hr	August 2024 First Year Move In Appointments	Genesee	Add to Calendar	Reschedule	Cancel

#### Book an Appointment

Select appointment type

August 2024 First Year Move In

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