

Last updated: 7/28/20

CONVEYING CONTENT in remote/online settings**REFLECTIVE JOURNAL**

Keeping track of your decisions and their outcomes will help you get better at this practice.

Fill the form below each time you use this practice, then review all your notes to notice patterns.

EXAMPLE:

Entry (date/context/lesson): (7/01/20) PD on “Leveraging online technologies for K-12 remote teaching”

Brief description (including prompt used): Assigned as first reading a 15-minute PPT presentation created by the teacher to introduce key concepts for the PD – offered choice of recorded video or annotated PPT; provided a brief written introduction

Key decisions made (mark all those that apply):

Type of MEDIA:

- Written text (diverse genres)
- **X Annotated PPT**
- **X Video**
- Hyperlinked multimedia docs

AUTHORSHIP:

- Published materials
- **X Teacher**
- Students
- Guest speaker

INTRODUCTION offered:

- None
- General
- **X Specific to each reading**

What worked/didn't work and why: This customized lecture seemed to be appreciated by the participants; several commented that they liked having a choice of format

What you may want to do differently next time: Include hyperlinks to references embedded in the annotated PPT, so participants could access the document if interested

Entry (date/context/lesson):

Brief description (including prompt used):

Key decisions made (mark all those that apply):

Type of MEDIA:

- Written text (diverse genres)
- Annotated PPT
- Video
- Hyperlinked multimedia docs

AUTHORSHIP:

- Published materials
- Teacher
- Students
- Guest speaker

INTRODUCTION offered:

- None
- General
- Specific to each reading

What worked/didn't work and why:

What you may want to do differently next time:

Entry (date/context/lesson):

Brief description (including prompt used):

Key decisions made (mark all those that apply):

Type of MEDIA:

- *Written text (diverse genres)*
- *Annotated PPT*
- *Video*
- *Hyperlinked multimedia docs*

AUTHORSHIP:

- *Published materials*
- *Teacher*
- *Students*
- *Guest speaker*

INTRODUCTION offered:

- *None*
- *General*
- *Specific to each reading*

What worked/didn't work and why:

What you may want to do differently next time:

Entry (date/context/lesson):

Brief description (including prompt used):

Key decisions made (mark all those that apply):

Type of MEDIA:

- *Written text (diverse genres)*
- *Annotated PPT*
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- *Hyperlinked multimedia docs*

AUTHORSHIP:

- *Published materials*
- *Teacher*
- *Students*
- *Guest speaker*

INTRODUCTION offered:

- *None*
- *General*
- *Specific to each reading*

What worked/didn't work and why:

What you may want to do differently next time:

(Keep copying this form as many times as needed)

Overall comments/ observations: