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**GIVING FEEDBACK in remote/online settings**

SUMMARY HANDOUT

*Prepared by Raffaella Borasi, Center for Learning in the Digital Age*

**Illustrative examples:***(S=synchronous session or F2F; A=asynchronous online or regular homework)*

1. In-the-moment feedback during a class activity (S)
2. Teacher’s collective comments on homework at start of a synch session (S)
3. Teacher’s individual written feedback on student work (A)
4. Peer feedback on a first draft, before a grade is assigned (A/S)
5. Peer comments on online discussions (A)

**Key tips:**

* Create first a “safe learning environment,” with clear norms and expectations regarding feedback
* Be sensitive about how negative feedback is worded and communicated
* Set aside time in your schedule to provide timely feedback
* Whenever possible, assign grades only **after** the student has had the chance to make revisions in response to the feedback received
* Provide rubrics and models of past work as a form of “advanced feedback”

**Key decisions to be made** *(and related options to consider)***:**

|  |  |  |  |
| --- | --- | --- | --- |
| **WHEN** to give feedback:* + ***Advanced*** *(through rubrics & models)*
	+ ***In-the-moment,*** *while the activity is in progress*
	+ ***First draft*** *(w/ opportunity for revisions)*
	+ ***Final product*** *(no revisions)*
 | **WHO gives the feedback**:* + ***Teacher***
	+ ***Classmates***
	+ ***Real audience***
 | **Level of PRIVACY**:* + ***Public & individual***
	+ ***Public-collective***
	+ ***Private*** *(shared only with student)*
	+ ***Impersonal*** *(ex: models)*
 | **GRADING:*** + ***No grade***
	+ ***Effort grade***
	+ ***Grade after revision***
	+ ***Grade-no revisions*** *allowed*
 |

**Useful online tools:**

* Editable documents (Google doc; track-changes in Word)
* Options to leave comments in online discussions (any LMS; Padlet; Flipgrid)
* Voice recording to leave comments *(VoiceThread; others)*

**Reflective questions about specific implementations of this practice:**

* *What did you do to provide feedback to your students’ work?*
* *What decisions did you make (and why) about WHEN, WHO, PRIVACY, and GRADING?*
* *What worked/didn’t work and why?*
* *What may you want to do differently next time?*